



MINUTES OF THE MEETING OF WINCHAM PARISH COUNCIL HELD ON WEDNESDAY 25 APRIL 2018 at 7.30 PM AT WINCHAM COMMUNITY CENTRE

Present:

Parish Councillors: I Parr, K Barker, A Makepeace, D May, G Birbeck and D Turner

Parish Clerk N Morris

No concerns were expressed during the public forum.

1. Apologies for absence

Apologies had been received from Cllrs Morgan, Pugh, Powell, Casson, and Unitary Cllrs Wright, Gibbon and Hammond

Resolved to accept the apologies

Proposed: Cllr Barker

Seconded: Cllr Turner

2. Declarations of any

(a) disclosable pecuniary interests or

(b) other disclosable interests

As are required under Chapter 7 of the Localism Act 2011.

Cllr Barker declared he is a Governor of Wincham CP School.

3. Minutes of the Parish Council Meeting on Wednesday 28 March 2018

Resolved that the Minutes of the Meeting of 28 March 2018 were a true and complete of the meeting.

Proposed Cllr Barker

Seconded Cllr Birbeck

4. Matters arising from the Previous Meeting.

The Clerk reported that CWAC do not intend to take action with regards the tree on Linnards Lane.

5. The Unitary Councillors were absent

6. PLANNING

The following applications were noted and discussed:

A. APPLICATIONS

None

B. APPROVALS

None

C. REFUSALS

Proposal: Erection of one detached bungalow with driveway/onsite parking plus associated landscaping and garden - amendment to application 17/04514/FUL

Location: Land At 31 Chapel Street Wincham Northwich CW9 6DA

Refusal

7. There was nothing new to report on CHAIN.

8. PCSO Wiggins, who has taken over from PCSO Hambleton was absent, but sent the following report:

- i. There has been two reports of theft from the Spar shop and a suspect has been identified
- ii. PCSO Wiggins reports that she has attended the area on numerous occasions.
- iii. She has attended Wincham School to do talk about internet safety.
- iv. She has introduced herself to the local dance clubs at the Community Centre
- v. PCSO Wiggins has the key and alarm number from Phil and intends to be in the Community Centre room as follows:
26th April 2018 – 7-8:30pm
19th June 2018 – 7-8:30pm
19th July 2018 – 7-8:30pm
PCSO Wiggins invites anyone in the village to contact her with any concerns. She is listed on the Cheshire Police website as being the PCSO for Marbury, Barnton and Wincham. PC Terry Boyle has a similar description of area.

9. Progress on the neighbourhood plan was discussed, but it was noted that no meetings had been held since the previous Parish Council meeting and there was nothing new to report.

10. Sub-Committees and Working Parties

- i. **No dates were known for any sub-committees to be held before the next Council Meeting.**
- ii. **The Grounds Maintenance Working Party had not met since the previous Parish Council meeting.**
- iii. **No further Working Parties had reports to be considered.**

11. Linnards Lane and Chapel Street Inspections

- i. **The responsibility for inspections was noted:**

25/04/2018	Cllr Barker
16/05/2018	Cllr Pugh
20/06/2018	Cllr Turner

Inspections sheets are required for each individual week. Inspection sheets may be scanned and sent to the clerk at winchampc@talktalk.net or sent by post to 22 Churchfields Bowdon WA14 3PJ.

12. A request from the Friends of the Memorial Garden for funds of £3000 was discussed. The Parish Council has the funds, but the Chairman and Vice Chairman will discuss with the Friends whether the Parish Council should commission the work in order to be able to claim back the VAT.

Resolved that the request of the Friends for £3000 be met, but the method be discussed further

Proposed Cllr Barker

Seconded Cllr Makepeace

13. Where to display the plaque commemorating the first jet engine was discussed.

The Community Centre are prepared to house the plaque in principle, but the detail needs to be discussed further

Resolved that the Parish Council will meet any costs of providing somewhere for the plaque to be displayed

Proposed Cllr Barker

Seconded Cllr Makepeace

14. Arrangements for the Unsung Heroes Event to be held on 22 June 2018 was discussed. The Community Centre is booked from 5-8.30pm, with the guests attending from 6-8pm.

Resolved that there should be a prospective budget of £300 for the event

Proposed Cllr Makepeace

- 15. Holding a village picnic was discussed and the date was set as 1 July 2018 from lunchtime onwards. More arrangements will be made at the next Parish Council meeting.**
- 16. Consideration was given to making a gesture to thank PCSO Phil Hambleton for his commitment to the residents of Wincham. It was noted that PCSO Hambleton will be helping out as a friend at a privately-run pizza evening for youngsters in the village. He will also be invited to the Unsung Heroes event. It was felt that the police authority should be asked whether a gift to PCSO Hambleton would be permissible.**
- 17. Arrangements for the Parish Council taking a stall at the Summer Fayre at Wincham Community Primary School were discussed and the arrangements for this. Possibilities were: a questionnaire for residents to complete showing their preferences for improvements to the Linnards Lane Playingfield; drawings of roundabouts; aerial photographs of Linnards Lane; information about various community organizations, including the Friends of the Memorial and also Wincham Astronomy Group. The Parish Council wants to run a competition for children to design signs for the Playingfield asking owners to keep their dogs under control. Entries to this competition could be handed in at the Parish Council stall and the children could be awarded a sticker for entering. The clerk was asked to investigate buying a banner for Wincham Parish Council.**
- 18. The request for a donation of £300 from Wincham Community Primary School Friends and Family to help with the publication costs for the Summer Fayre Programme was discussed. (Cllr Barker did not vote because he had declared an interest from being a Governor to the School.)**

Resolved to make a s137 donation of £300 to Wincham Community Primary School Friends and Family to help with the publication costs for the Summer Fayre programme.

Proposed Cllr May

Seconded Cllr Birbeck

- 19. A request for a donation for the current financial year from St John's Lostock Gramam was discussed. (The last donation made by Wincham PC to St John's was £250 in May 2017.)**

Resolved to make a s137 donation of £250 to St John's Church, Lostock Gramam to help with maintenance of the churchyard which is used for burial of Wincham residents

Proposed Cllr Barker

Seconded Cllr May

- 20. Reappointing Cheshire Community Trust for payroll services was discussed including the issue of controlling outsourced payroll services was considered.**

Resolved to reappoint Cheshire Community Trust for payroll services.

Proposed Cllr Makepeace

Seconded Cllr Barker

- 21. Consideration of the clerk's salary as an annual review of the same in accordance with the recommendations made by the Personnel Committee to the Parish Council at its November meeting was discussed.**

Resolved to increase the clerk's hourly rate by 1%, backdated to 1 April 2018.

Proposed Cllr Makepeace

Seconded Cllr Barker

- 22. Whether to renew membership of The Cheshire Playing Fields Association was discussed.**

Resolved to not to renew membership of the Cheshire Playing Fields Association

Proposed Cllr Makepeace

Seconded Cllr Barker

- 23. The NALC recommendations and Handout relating to Data Protection and to consider the implications for Wincham Parish Council was noted. More information will come from NALC. The**

clerk was asked to investigate sending an automatic response thanking correspondents for their email and explaining what would happen next.

24. An update was received on events attended by Councillors or the clerk in an official capacity and to note all such events for the internal auditor. Cllr Parr attended the Community Centre Management Committee on behalf of the Parish Council.

25. Reports were received on Village Communication.

- i. The newsletter is to be circulated and is longer than usual. The clerk was asked to write to the advertisers and charge £20 for each small advertisement. There will be half page advertisements for the next edition charged at £50.
- ii. The village newsletter is still advertising the Christmas carol event.
- iii. Kali, the theatrical event, was staged in Wincham. The next production may be in October or November.

26. Accounts:

- i. The payments listed below were considered

Resolved that the following payments be approved and paid

Proposed: Cllr Makepeace

Seconded: Cllr Barker

1. Cheshire Community Development Trust	£140.00	
VAT	£28.00	£168.00
2. Simon Roberts printing of Newsletter		£398.00
3. Donation for the programme for the Summer Fayre to Wincham School*		£300.00
4. Donation for St John's Lostock Gralam for maintenance of the churchyard *		£250.00
5. Payment for the hire of a PCSO room in the Community Centre until 31/12/18*		£300.00
6. Clerk salary for April 2018 35 hours @ £10.61/hour		£371.35

- ii. The bank balances were noted

Current Account as at 5.4.2017	£200.00
Business Reserve Account 1. as at 5.4.2018	£35,918.61
Business Reserve Account 2. as at 5.4.2018	£12,002.41

lii Resolved that the signatories at the bank be: the clerk; Kenton Barker; Ros Casson Annie Makepeace and Ian Parr.

Proposed: Cllr Makepeace

Seconded: Cllr Barker

27. Correspondence was noted

- i. Email concerning HS2.
- ii. Emails concerning the daffodils in Wincham.
- iii. Service Level Agreement from Northwich Town Council

28. Any Other Business.

- i. Cllr Makepeace requested that the issue of Neighbourhood Watch policing should be on the next agenda.
- ii. Cllr Makepeace explained to the meeting that she will take a sabbatical from the Parish Council for medical reasons. Everyone present wished her well.
- iii. Cllr May requested that the issues of a specific computer, email and mobile telephone for Parish Council business be on the next agenda.
- iv. Cllr Birbeck asked if one of the local farmers would accept the grass cut from Linnards Lane Playingfield as silage.
- v. Cllr Birbeck confirmed that he will attend a meeting with the Police and Crime Commissioner on behalf of the Parish Council.
- vi. The clerk was asked to invite Mrs Esther McVey to a Parish Council meeting.

The meeting was declared closed at 9.50pm

*Naomi Morris
Parish Clerk
.8.5.2018*