



You are summoned to attend the following meeting of Wincham Parish Council to be held at Wincham Community Centre, Wincham on Wednesday 17 January 2018 at 7.30 pm.  
Prior to the start of the meeting there will be a 15 minute public forum, if required.

**1. To receive Apologies for Absence.**

**2. Request for Dispensation**

- i. To receive from members who have a Disclosable Pecuniary Interest in any items on the agenda (*other than the Precept*) an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting.
- ii. To consider requests for dispensation, noting that in January 2013 the Parish Council resolved the following:

“The Council grant a general dispensation under s33 the Local Government Finance Act 1992. to speak and vote to all Members serving on Wincham Parish Council who

- a. have a Disclosable pecuniary interest in any business of the parish council where that business relates to the functions of the parish council in respect of setting a budget and a precept under the Local Government Finance Act 1992 and who
- b. have applied for such a dispensation in writing

The period of the dispensation to be for Members' remaining period of office.”

All current Parish Councillors are covered by this resolution.

**3. To agree the Minutes of the Parish Council Meeting held on Wednesday 15 November 2017.**

**4. Matters Arising from Previous Meetings.**

**5. To receive reports from Unitary Councillors.**

**6. Planning:**

- i. To consider any applications received between the date of the last meeting and the date of this meeting.
- ii. To note any approvals received since the last meeting.
- iii. To note any refusals or withdrawals issued since the last Parish Council meeting.

**7. To receive a report on CHAIN and on the proposed developments by TATA.**

**8. To receive a report from PCSO Hambleton.**

**9. To note that no applications for new Parish Councillors are yet ready to be discussed.**

**10. To review work on a neighbourhood plan.**

**11. To note that the Wincham Parish Council Carol event took place at 5pm on 16 December, under the direction of Mr James Patron Bell of Pickmere Methodist Church and with the participation of the Wincham CP School Choir.**

**12. To consider a request from St John's Lostock Gralam for a donation towards the maintenance works required on the spire and lych gate to the church.**

**13. To consider a suggestion made by a resident, Janet Boyd, to commemorate the testing around Wincham of the first jet engine (designed by Frank Whittle).**

**14. Sub-Committees and Working Parties**

- i. To the Finance Sub met on 8 January 2018 and to:
  - a) To agree the Minutes of the meeting

- b) To consider the proposal of the Finance Sub-Committee to set the Precept for 2018/2019 at £31,019.25 (in addition to the Council Tax Reduction Scheme Grant which will be £617 for 2018/19). A precept of £31,019.25 was chosen after due consideration of the recommendations of ChALC to budget for an increase in costs of 4% and bearing in mind obligations of the Parish Council to keep the playing fields safe and the wish of the residents of the village that the playing fields be upgraded and improved. The increase in the precept also reflects the reduction in grants available to the Parish Council from CWAC: the New Homes Bonus has been abolished completely and the Council Tax Reduction Scheme Grant has been reduced by 67% for the coming year. (Please see Appendix D for further details.)
- ii. To agree dates for any other sub-committees to be held before the next Council Meeting so that formal Notices may be published.
- iii. To receive an update from the Grounds Maintenance Working Party
- iv. To receive an update from any additional Sub-Committees or Working Parties

**15. Linnards Lane and Chapel Street Inspections**

To note the responsibility for inspections and to note the new rota for the period up to October 2018.

20/12/2017	Cllr Casson
17/01/2018	Cllr Parr
21/02/2018	Cllr May
28/03/2018	Cllr Makepeace
25/04/2018	Cllr Henshall

Inspections sheets are required for each individual week. Inspection sheets may be scanned and sent to the clerk at [winchampc@talktalk.net](mailto:winchampc@talktalk.net) or sent by post to 22 Churchfields Bowdon WA14 3PJ.

- 16. To discuss the Memorial Garden and the new War Memorial.
- 17. To consider a response to the proposals to change funding for PCSOs.
- 18. To discuss arrangements for the Unsung Heroes event in 2018.
- 19. To consider the issue of document retention.
- 20. To note that the donor of the stone trough sends his thanks to the village for planting and taking care of the trough and is pleased to send a further donation of £100 for future planting and expenses.
- 21. To consider the issue of email provision and use for Councillors and the clerk.
- 22. To receive a report on Village Communication.
  - i. To receive a report on the newsletter.
  - ii. To receive any changes or additions for the village website.
  - iii. To receive an update on the arts and performance around the Wincham area.
- 23. Accounts:
  - i. To authorise payments listed in Appendix B.
  - ii. To note Current Net Balances
 

Current Account as at 5.1.2018	£200.00
Business Reserve Account 1. as at 5.1.2018	£37,052.75
Business Reserve Account 2. as at 5.1.2018	£12,000.93
- 24. Correspondence  
Please note Appendix C.
- 25. Any Other Business.

**AGENDA PART 2**

The remainder of the agenda will be taken in closed session not open to the public or press and will relate to updating personnel matters.

9.1.2018  
Naomi Morris  
Parish Clerk

January 2018  
**APPENDIX A**

**A. APPLICATIONS**

Site Address:	<b>Black Greyhound Hotel Hall Lane Wincham Northwich Cheshire CW9 6DG</b>
Reference Number:	<b>17/00966/OUT</b>
Case Officer:	Ms Bethany Brown 01244 976977 bethany.brown@cheshirewestandchester.gov.uk
Ward:	Marbury
Parish:	Wincham

**B. APPROVAL**

**17/04470/FUL** Mr Edward Shepherd 20 November 2017

edward.shepherd@cheshirewestandchester.gov.uk

Dear Sir/Madam

**Town and Country Planning Act 1990**

**Proposal:** Construction of a War Memorial within the memorial garden area of Linnards Lane Playing Fields, Wincham

**Location:** Land At Linnards Lane Wincham Northwich CW9 6ED

**Approval**

**C. REFUSAL**

**17/04514/FUL**

**Proposal:** Erection of detached bungalow with driveway/onsite parking for 2no. vehicles, plus associated landscaping and garden

**Location:** Land At 31 Chapel Street Wincham Northwich CW9 6DA

**Refusal**

January 2018  
**APPENDIX B**

**Accounts to settle**

1.	Northwich Town Council Invoice 2325 dated 31.10.17	147.00		
	VAT	29.40		
			£176.40	
	Invoice 2615 dated 31.12.17	73.50		
	VAT	14.70	£88.20	£264.60
2.	F Morrey and Son replacement Christmas tree			£61.20
3.	Mr Allan James replacing the Christmas tree			£100.00
4.	Simon Roberts printer balance due from previous Wincham Word			£14.00

5.	The Police and Crime Commissioner for Cheshire PCSO payment	£5,959.00
6.	To reimburse for the purchase of stone chippings around a flowerbed	£15.00
7.	To reimburse Mrs Brenda Yates for batteries for the Christmas lights	£10.00
8.	Clerk salary for December 2017 35 hours @ £10.30/hour £360.50 For January 2018 35 hours @ £10.30/hour £360.50	£721.00

### APPENDIX C Correspondence

1. Emails and other forms of communication regarding the activities of builders attending a property on Linnards Lane.
2. Emails and other forms of communication regarding trees growing on land at the end of Chapel Street.
3. Emails concerning caravans.
4. Emails concerning the difficulties a resident has been experiencing without an available drop kerb.

### APPENDIX C: PRECEPT CONSIDERATIONS

#### BUDGET ALLOCATION

Jackie Weaver is recommending an uplift of up to four per cent, given the expected rise in inflation over the coming year.

	2015/16 (final spend)	2016/17 (final spend)	2017/18 (estimate)	2018/19 (prediction )	
PCSO continues	5900.00	5959.00	5959.00	6,000.00	assuming PCSO
Training (£724.5 Allocated)	0 spent	90.00	724.50	750.00	new
Cllrs					
S137 donations increase	1035.00	1400.00	4600.00	1600.00	no
Park expenses increase	4802.39	4411.77	5119.59	5325.00	4%
Clerk's salary increase	4271.59.	4325.00	4325.00	4365.25	1%
General expenses increase	4476.74	7257.83	7400.00	7696.00	4%
Contested election allocation	2,000.00 c/f	500.00	500.00	500.00	recommended
Communications	3000.00	1165.00	1165.00	1800.00	£350x4 print +
£100x4 edit					
Village improvements increase	2170.00	253.10	2500.00	2600.00	4%
Contingency increase	1000.00	1000.00	1000.00	1000.00	no
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	£28655.72	£26,361.70	£33293.09	£31,636.25	

(2017/18 Precept was £29,531: £38.75 for a Band D property. With the CTRS Grant, the total received was £30,457, but estimated expenditure is £33,293.09, reducing the reserves of the Parish Council.)

It is anticipated that there will be a carry forward to 2016/17 of approximately £7,000 of non-earmarked reserves. In addition, there is £10,000 earmarked for playground renovation and £3500 for the Memorial Garden, as well as a fund for contested election and funds for pizza nights.

**NB: The Council Tax Reduction Scheme Grant reduces in 2017/18 by £309**

<b>2017/18</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>
£926	£617	£309	£0

The Council Tax Reduction Scheme Grant in 2016/17 was £1234.

**THE PRECEPT 2018/19**

<b>Council Tax Reduction Scheme Grant</b>	<b>£619 (as opposed to £926 in 2017/18; £1386 in 1015/16:reduced by 67% since 2017/18)</b>
<b>Local Tax Base</b>	<b>760.4 (762 in 2017/18; 756 in 2016/17; 751 in 2015/16 and 746 in 2013/14)</b>

**Covering the anticipated expenditure for 2018/19 of £31,636.25, would mean setting a precept of £31,019.25, once the CTRS Grant of £617 is deducted. A precept of £31,019.25 would mean a charge of £2.04 for a Band D property, a rise of 5.24%.**

**PREVIOUS YEARS PRECEPTS**

<b>2010/11</b>	<b>27,500</b>
<b>2011/12</b>	<b>25,500</b>
<b>2012/13</b>	<b>24,000</b>
<b>2013/14</b>	<b>24,500</b>
<b>2014/15</b>	<b>25,750</b>
<b>2015/16</b>	<b>27,957.50</b>
<b>2016/17</b>	<b>28,377</b>
<b>2017/18</b>	<b>29,531</b>