



You are summoned to attend the following meeting of Wincham Parish Council to be held at Wincham Community Centre, Wincham on Wednesday 28 March at 7.30 pm.
Prior to the start of the meeting there will be a 15 minute public forum, if required.

1. To receive Apologies for Absence.
2. To receive Declarations of any
 - a) disclosable pecuniary interests or
 - b) other disclosable interestsas required under Chapter 7 of the Localism Act 2011.
3. To agree the Minutes of the Parish Council Meeting held on Wednesday 21 February 2018.
4. Matters Arising from Previous Meetings.
5. To receive reports from Unitary Councillors.
6. Planning:
 - i. To consider any applications received between the date of the last meeting and the date of this meeting.
 - ii. To note any approvals received since the last meeting.
 - iii. To note any refusals or withdrawals issued since the last Parish Council meeting.
7. To receive a report on CHAIN and on the proposed developments by TATA.
8. To receive a report from PCSO Hambleton.
9. To review work on a neighbourhood plan.
10. Sub-Committees and Working Parties
 - i. To agree dates for any other sub-committees to be held before the next Council Meeting so that formal Notices may be published.
 - ii. To receive an update from the Grounds Maintenance Working Party
 - iii. To receive an update from any additional Sub-Committees or Working Parties
11. Linnards Lane and Chapel Street Inspections
To note the responsibility for inspections and to note the new rota for the period up to October 2018.

21/02/2018
28/03/2018
25/04/2018
16/05/2018

Cllr May
Cllr Makepeace
Cllr Barker
Cllr Pugh

Inspections sheets are required for each individual week. Inspection sheets may be scanned and sent to the clerk at winchampc@talktalk.net or sent by post to 22 Churchfields Bowdon WA14 3PJ.

12. To discuss possible funding opportunities for the Linnards Lane improvements, such as:
The Komplan Matched Funding Competition (clerk applied to cover up to £16,000 matched funding: items covered replacing the sandpit with a roundabout, installing adult gym equipment)

The Greggs Foundation (deadline 22nd June (midnight): grants up to £2000)

The National Lottery (current deadline 18 April, but a further application is possible: grants up to £9,000)

Clarion Community Fund (deadline Monday 9th April at 12 noon: grants of between £1,000 and £5,000)

13. To note that Northwich Town Council recommended the replacement of a bearing to the "Christmas tree roundabout" in the Linnards Lane Playing Field and of a replacement swing to the swings at Chapel Street.
14. To discuss the Memorial Garden and the new War Memorial, including the following request from the Friends:
"The Friends would like to ask authorisation to have a banner (roughly 8" x 3") on the iron railings adjacent to the site. We need to relaunch an awareness campaign and we believe this will help us."
15. To note and consider the changes to Manchester Airport forecourt. (Please see Appendix D.)
16. To discuss arrangements for the Unsung Heroes event in 2018.
17. To discuss the recommendation from ChALC that the clerk should use a separate laptop for all Parish Council business.
18. To consider renewing the provision of a Chairman's Allowance of £100 for the financial year 2017/2018 and 2018/2019.
19. To consider paying the CRTA annual fee of £50.
20. To note and consider the Wincham Parish Council Register of Fixed Assets. (Please see Appendix E.)
21. To note and consider the Wincham Parish Council Financial Risk Assessment. (Please see Appendix F.)
22. To note and consider the Wincham Parish Council Governance documents. (Please see Appendix G.)
23. To note and consider the Wincham Parish Council Health and Safety Policy. (Please see Appendix H.)
24. To note and consider the Wincham Parish Council Risk Assessment document. (Please see Appendix I.)
25. To receive an update from events attended by Councillors or the clerk in an official capacity and to note all such events for the internal auditor.
26. To receive a report on Village Communication.
 - i. To receive a report on the newsletter.
 - ii. To receive any changes or additions for the village website.
 - iii. To receive an update on the arts and performance around the Wincham area.
27. Accounts:
 - i. To authorise payments listed in Appendix B.
 - ii. To note Current Net Balances

Current Account as at 5.3.2018	£200.00
Business Reserve Account 1.as at 5.3.2018	£35,918.61
Business Reserve Account 2.as at 5.1.2018	£12,000.93
28. Correspondence
Please note Appendix C.
29. Any Other Business.

AGENDA PART 2

The remainder of the agenda will be taken in closed session not open to the public or press and will relate to updating personnel matters.

15.2.2018
Naomi Morris
Parish Clerk

March 2018
APPENDIX A

A. APPLICATIONS

ECN202

Site Address: **24 Kingfisher Grove Wincham Northwich Cheshire CW9 6PZ**
Proposal: **Single storey rear extension replacing existing conservatory and single storey side extension**
Reference Number: **17/05485/FUL**
Case Officer:
Ward: Marbury
Parish: Wincham
<http://pa.cheshirewestandchester.gov.uk/online-applications/>.

ECN202

Consultee: P0003 Letter Ref: DC/AO665/P4KA1BTEKE902

Notification of Application under the Planning Acts

DATE: 26 February 2018

Cheshire West and Chester Council's Development Management (Planning) Team has received an application in respect of the following:

Site Address: **22 The Woodlands Wincham Northwich Cheshire CW9 6PL**

Proposal:

Oak tree. Option 1 - To fell the oak tree - I would re happy to replant a tree or trees right at the rear of the property. Option 2 - To pollard the oak tree. Option 3 - To reduce crown by 30% and make a 3m reduction in height and prune to retain natural looking shape

Reference Number: **18/00735/TPO**

Case Officer:

Mr Tim Williams

01244 972626

tim.williams@cheshirewestandchester.gov.uk

Ward: Marbury

Parish: Wincham

<http://pa.cheshirewestandchester.gov.uk/online-applications/>.

March 2018
APPENDIX B

Accounts to settle

1. Northwich Town Council Invoice 2690 dated 31.01.18	392.00	
VAT	78.40	
		£470.40
2. FCC Recycling donation to WREN for the Wincham Community Centre		£2,667.99
3. ChALC annual affiliation	£629.28	
ChALC Local Council Review	17.00	
ChALC training fee for audit training	75.00	£721.28
4. Simon Roberts printing of Newsletter		£398.00
5. Cheshire Rural Arts annual fee*		£50.00

6. Clerksalary for March 2018 35 hours @ £10.61/hour	£371.42		
7. Clerk reimbursement for stationery (3 lever arch files and printer paper)	£21.85		
VAT	4.37	£26.22	£397.64

- To be confirmed in the meeting.

March 2018
APPENDIX C
Correspondence

1. **Email enquiring about allotments.**
2. **Emails concerning HS2.**
3. **Email concerning the businesses within Wincham.**
4. **An enquiry about distributing a flier with the newsletter.**
5. **An email about dog fouling.**
6. **An email from the Friends of Linnards Lane Playing Fields concerning erecting a banner.**
7. **Three emails concerning water pressure in Ashworth Park.**
8. **An email regarding advertising on the noticeboard.**

March 2018
APPENDIX D

Forecourt changes at Manchester Airport

As passenger numbers have grown, we have increasingly experienced major congestion problems on our Terminal forecourts, made worse by a high percentage of visitors repeatedly recirculating at peak times. Although we have invested in various programmes to increase capacity, as much as possible, we are limited by security issues that restrict how close vehicles can get to the Terminal front. The simple fact is our forecourts were not designed to handle the number of vehicles they do today and do not have the capacity to cope with any further growth in the number of people being dropped-off immediately outside our terminals.

We are therefore investing in a dedicated drop-off site, from where a free shuttle service will operate to all three terminals. It is hoped this will contribute to a major reduction in the number of individual vehicles trying to access the most congested parts of our campus.

In parallel, an Express Drop-off charge will be introduced in the areas directly outside our three terminals and Ground Transport Interchange, like those already in place at almost all other UK airports.

As part of these efforts to reduce on-site congestion, we are creating a brand new Public Transport Development Fund, overseen by newly-formed body made up of representatives from the Greater Manchester Combined Authority, Cheshire East Council and Transport for Greater Manchester. It will work to identify and support initiatives that will improve access to Manchester Airport for passengers and colleagues.

From June if you are looking to drop off or be dropped off at Manchester Airport; this will be possible free of charge at our drop off point or you can choose to pay £3 for five minutes (£4 for ten) to be dropped off outside the Terminal front.

We believe that these changes will free our site from the congestion experienced in recent years and so facilitate smoother journeys for all users.