



You are summoned to attend the following meeting of Wincham Parish Council to be held at Wincham Community Centre, Wincham on Wednesday 15 November 2017 at 7.30 pm.  
Prior to the start of the meeting there will be a 15 minute public forum, if required.

1. To receive Apologies for Absence.
2. To receive Declarations of any
  - a) disclosable pecuniary interests or
  - b) other disclosable interestsas required under Chapter 7 of the Localism Act 2011.
3. To agree the Minutes of the Parish Council Meeting held on Wednesday 18 October 2017.
4. Matters Arising from Previous Meetings.
5. To receive reports from Unitary Councillors.
6. Planning:
  - i. To consider any applications received between the date of the last meeting and the date of this meeting.
  - ii. To note any approvals received since the last meeting.
  - iii. To note any refusals or withdrawals issued since the last Parish Council meeting.
7. To receive a report on CHAIN and on the proposed developments by TATA.
8. To consider a request for a donation from Wincham Community Centre. (Please see Appendix F.)
9. To receive a report from PCSO Hambleton.
10. To note that the statutory advertisement has been posted inviting residents to apply to CWAC for a formal election to fill the vacant posts on the Parish Council. These advertisements elapse on 27 November. If no request for an election has been made, the Parish Council may then co-opt new councillors.
11. To authorise the order for a new noticeboard for the parish, in accordance with the specifications previously agreed.
12. To review work on a neighbourhood plan and to note that the next meeting will be 22 November 7pm at the Salt Barge.
13.
  - a. To note that the Wincham Parish Council Carol event will take place at 5pm on 16 December, under the direction of Mr James Patron Bell of Pickmere Methodist Church and with the participation of the Wincham CP School Choir.
  - b. To agree responsibilities for the carol event.
  - c. To note that the Christmas tree lights will be lit on Friday, 1 December in Linnards Lane and in Chapel Street. Mr Boot of Wincham CP School has been invited to nominate children to perform the lighting ceremony.
14. To consider a donation request for £300 from Wincham and Pickmere Old Friends Club. (Please see Appendix D.)
15. To consider authorising a payment of £25 to cover a wreath to be laid at the Remembrance Sunday Service on behalf of Wincham Parish Council.
16. To consider a request from St John's Lostock Gralam for a donation towards the maintenance works required on the spire and lych gate to the church.
17. To consider a suggestion made by a resident, Janet Boyd, to commemorate the testing around Wincham of the first jet engine (designed by Frank Whittle).
18. Sub-Committees and Working Parties
  - i. To agree a date for the Finance Sub-Committee to meet in January, before the next full Council meeting.

- ii. To agree dates for any other sub-committees to be held before the next Council Meeting so that formal Notices may be published.
  - iii. To receive an update from the Grounds Maintenance Working Party
  - iv. To receive an update from the Personnel Sub-Committee, the details of which will be discussed in Part II of the meeting.
19. Linnards Lane and Chapel Street Inspections  
To note the responsibility for inspections:
- |            |                |
|------------|----------------|
| 18/10/2017 | Cllr Makepeace |
| 15/11/2017 | Cllr Henshall  |
| 20/12/2017 | Cllr Casson    |
| 17/01/2018 | Cllr Parr      |
| 21/02/2018 | Cllr May       |

Inspections sheets are required for each individual week. Inspection sheets may be scanned and sent to the clerk at [winchampc@talktalk.net](mailto:winchampc@talktalk.net) or sent by post to 22 Churchfields Bowdon WA14 3PJ.

- 20. To discuss the Memorial Garden and the new War Memorial.
- 21. To note that Green Flag sell a plaque denoting that a park has Green Flag status. Please see Appendix E for details. To note that Wincham Parish Council would also be permitted to use the Green Flag logo and details to create its own plaque.
- 22. To consider a response to the proposals to change funding for PCSOs.
- 23. To consider the issue of water pressure within the village.
- 24. To discuss arrangements for the Unsung Heroes event in 2018.
- 25. To consider the issue of Data Protection:
  - a. To consider the insertion of the following words at the foot of letters sent out by the parish clerk.

[Thank you so much for your email.](#)

[The Parish Clerk has received it and under our Data Protection Guidelines and the Data Protection Act 1998 will \(if required\) share your email with the Parish Councillors in order to be able to respond fully.](#)

[We will respond directly to you soon. Thank you once again for contacting Wincham Parish Council.](#)

- b. Displaying a Data Protection Policy on the Parish Council website.
- 26. To consider the issue of document retention.
- 27. To consider the issue of email provision and use for Councillors and the clerk.
- 28. To receive a report on Village Communication.
  - i. To receive a report on the newsletter.
  - ii. To receive any changes or additions for the village website.
  - iii. To receive an update on the arts and performance around the Wincham area.
- 29. Accounts:
  - i. To authorise payments listed in Appendix B.
  - ii. To note Current Net Balances
 

Current Account as at 3.11.2017	£200.00
Business Reserve Account 1. as at 3.11. 2017	£41,770.79
Business Reserve Account 2. as at 5.10.2017	£11,999.93
  - iii. To note that the External Auditor has passed and approved the Annual Return without comment or amendment.
- 30. Correspondence  
Please note Appendix C.
- 31. Any Other Business.

#### AGENDA PART 2

The remainder of the agenda will be taken in closed session not open to the public or press and will relate to updating personnel matters.

**APPENDIX A****A. APPLICATIONS****1. Site Address: Land At 31 Chapel Street Wincham Northwich**

Proposal: **Erection of detached bungalow with driveway /onsite parking for 2no. vehicles, plus associated landscaping and garden**

Reference Number: **17/04514/FUL**

<http://pa.cheshirewestandchester.gov.uk/online-applications/>.

**2. Site Address: Land At Linnards Lane Wincham Northwich**

Proposal: **Construction of a War Memorial within the memorial garden area of Linnards Lane Playing Fields, Wincham**

Reference Number: **17/04470/FUL**

<http://pa.cheshirewestandchester.gov.uk/online-applications/>.

**3.**

Site Address:	<b>Black Greyhound Hotel Hall Lane Wincham Northwich Cheshire CW9 6DG</b>
Reference Number:	<b>17/00966/OUT</b>
Case Officer:	Ms Bethany Brown 01244 976977 bethany.brown@cheshirewestandchester.gov.uk
Ward:	Marbury
Parish:	Wincham

**B. APPROVAL****1. 17/02224/FUL**

**Proposal:** New distribution and Storage Warehouse to include associated parking, hard standing and landscaping.

**Location:** Land Adjacent To Victoria House New Cheshire Business Park Wincham Lane Wincham Northwich

**Approval****2. 17/03893/FUL**

**Proposal:** Sun lounge to rear elevation and front hall extension to front elevation, with pitched roof. Convert existing garage to Snug Room. Provide 1575mm high privacy screen wall to front elevation.

**Location:** 6 Meadow Gate Wincham Northwich Cheshire CW9 6EW

Further to previous correspondence relating to the above planning application, I write to advise that the application has now had the following decision:

**Approval**

November 2017  
**APPENDIX B**

## Accounts to settle

1.	BDO External Auditors	200.0	
	VAT	40.00	£240.00
2.	Wincham and Pickmere Old Friends Club donation		£300.00
3.	St John's Lostock Gralam: Remembrance Day Wreath		£25.00
4.	Signscape and Signconex Ltd: new noticeboard		
		443.90	
		VAT: 88.78	£532.68
5.	Green Flag application fee for 2018	£319.00	
		VAT 63.80	£382.80
6.	To reimburse the Clerk for Postage costs: 50 x First Class Stamps and 50x Second Class Stamps		£60.50
7.	Clerk salary for November 2017 35 hours @ £10.30/hour		£360.50

November 2017  
APPENDIX C  
CORRESPONDENCE

1. Letter from the Acting Chief Constable concerning the changes to PCSO funding
2. Email from Mrs Esther McVey MP confirming that she had written to the Acting Chief Constable on behalf of the residents of Wincham.
3. Email from CWAC Highways confirming that they would visit the land on the junction of Chapel Street and would take action if the trees there were causing a problem to road users or pedestrians.

# WINCHAM PARISH COUNCIL

*Clerk: Mrs N Morris 22, Churchfields, Bowdon, Cheshire. WA14 3PJ.*

**Telephone: 0161 926 8645      email: winchampc@talktalk.net**

THIS FORM IS TO BE COMPLETED BY ALL APPLICANTS REQUESTING A DONATION FROM WINCHAM PARISH COUNCIL

1. NAME **Wincham & Pickmere Old Friends Club**

.....

2. ADDRESS **C/O Mrs Paula Jones  
3 Limewood Grove, Barnton, NORTHWICH, Cheshire, CW8 4NW**

.....

3. REGISTERED CHARITY NUMBER (IF APPLICABLE)

.....

4. TELEPHONE NUMBER **07928700546**

.....

5. E MAIL **paula.jones1966@hotmail.co.uk**

.....

6. SIZE OF DONATION REQUESTED **The Parish Council usually give us a donation of £300.00**

.....

7. PLEASE GIVE DETAILS OF WHY A REQUEST FOR A DONATION IS BEING MADE AND HOW A DONATION WOULD BE USED

.....**We request a donation from the Parish Council which we use to pay for the hire of a minibus to take our members to and from our club and for the hire of the room from the community centre. Any additional money that we have is put towards entertaining our members, we have just had a hot pot meal for them at the centre and are in the process of organising a xmas party.**

.....

8. PLEASE EXPLAIN HOW THE RESIDENTS OF WINCHAM WOULD BENEFIT FROM THE DONATION (IF APPLICABLE)

.....

9. PLEASE CONFIRM THAT THIS REQUEST FORM WILL BE SUBMITTED TOGETHER WITH A QUOTATION DETAILING HOW THE FUNDS WILL BE SPENT.

10. IF THE ANSWER TO QUESTION 9 IS "NO", PLEASE GIVE REASONS

.....

11. PLEASE CONFIRM THAT RECEIPTS (OR COPIES) WILL BE FORWARDED IN DUE COURSE TO WINCHAM PARISH COUNCIL TO ACCOUNT FOR HOW ANY DONATION RECEIVED HAS BEEN USED.

**Yes, I will send copies of the receipts for you in the post.**

12. IF THE ANSWER TO QUESTION 11 IS "NO", PLEASE GIVE REASONS

.....

13. ANY OTHER COMMENTS YOU WISH TO MAKE

.....  
.....  
.....  
***Please return this form to the above e mail or postal address.***

***Please note that all requests for donations will be considered at full Parish Council Meetings, held once a month, except for August and December.***



£69.00 + VAT, the size is:-

Length            59.5 cm

Width             42 cm

[GreenFlagAwards@KeepBritainTidy.org](mailto:GreenFlagAwards@KeepBritainTidy.org)

Lindsay Pritchard



# WINCHAM PARISH COUNCIL

Clerk: Mrs N Morris 22, Churchfields, Bowdon, Cheshire. WA14 3PJ.

Telephone: 0161 926 8645

email: winchampc@talktalk.net

THIS FORM IS TO BE COMPLETED BY ALL APPLICANTS REQUESTING A DONATION FROM WINCHAM PARISH COUNCIL

1. NAME

CHRISTOPHE CENAC

2. ADDRESS

3 KINGFISHER GROVE

3. REGISTERED CHARITY NUMBER (IF APPLICABLE)

510439

4. TELEPHONE NUMBER

07742279073

5. E MAIL

nacnac.mott@gmail.com

6. SIZE OF DONATION REQUESTED

£3,000

7. PLEASE GIVE DETAILS OF WHY A REQUEST FOR A DONATION IS BEING MADE AND HOW A DONATION WOULD BE USED

Wincham Parish Council has a sub-committee to provide facilities to the community and remain cost free. The main cost of the work will be covered by grants and self funding. However Third Party Funding is required and while Unitary Councillors have accepted to cover some of the cost £3,000 , £3,000 are missing

The residents will benefits from a more modern and welcoming centre. This is also

supported by a local survey where 200 signatures were distributed

TOGETHER WITH A QUOTATION DETAILING HOW THE FUNDS WILL BE SPENT.

YES/N

O

10. IF THE ANSWER TO QUESTION 9 IS "NO", PLEASE GIVE REASONS

All details of the project will be provided on demand to all in addition PC has a representative in the management committee

PLEASE CONFIRM THAT RECEIPTS (OR COPIES) WILL BE FORWARDED ON THE COURSE TO WINCHAM PARISH COUNCIL TO ACCOUNT FOR HOW ANY DONATION RECEIVED HAS BEEN USED.

YES/NO

12. IF THE ANSWER TO QUESTION 11 IS "NO", PLEASE GIVE REASONS

13. ANY OTHER COMMENTS YOU WISH TO MAKE

Please note that all requests for donations will be considered at full Parish Council Meetings, held once a month, except for August and December.  
Please note that if the Management committee cannot secure all the different fundings for the project it will not be possible to improve the centre as requested by the village and the users  
Mid term the risk is that the centre become not attractive and can no longer cover its costs