



MINUTES OF THE MEETING OF WINCHAM PARISH COUNCIL HELD ON WEDNESDAY 22 APRIL 2020 at 7.30 PM CONDUCTED VIA WEBEX COMPUTER LINK DUE TO THE COVID-19 PANDEMIC

Present:

Parish Councillors: I Parr, K Barker, D May, D Kelly, A Webster, N Morgan and W Shirley
Parish Clerk N Morris

No concerns were expressed during the public forum.

Due to the COVID-19 pandemic, this meeting was conducted virtually, with the public invited to log on to watch and listen.

1. Apologies for absence

Apologies had been received from Cllrs Powell and Olive and Cllrs N Wright, L Gibbon and P Marshall and PCSO Wiggins

Proposed: Cllr Barker

Seconded: Cllr Kelly

2. Declarations of any

(a) disclosable pecuniary interests or

(b) other disclosable interests

As are required under Chapter 7 of the Localism Act 2011.

No declarations were made.

3. Minutes of the Parish Council Meeting on Wednesday 18 March 2020

Resolved that the Minutes for the meeting held on Wednesday 18 March 2020 be confirmed as a correct record

Proposed Cllr Barker

Seconded Cllr Webster

4. There were no matters arising from Previous Meeting.

5. No Unitary Councillors were present.

6. PLANNING

The following were considered:

A. APPLICATIONS

Site Address: **60 Shores Green Drive Wincham Northwich CW9 6EJ**

Proposal: **Single storey rear extension**

Reference Number: **20/01016/FUL**

<http://pa.cheshirewestandchester.gov.uk/online-applications/>.

Comments by:

12 May 2020

It was noted, as an observation, that there may be an issue arising for Building Regulations over exiting the property

B. APPROVALS

i. 19/04274/FUL

Proposal: Removal of existing lean to and addition of a wooden chalet building for use as farm shop

Location: Bank Farm Green Lane Wincham Northwich Cheshire CW9 6DQ

Approval

ii. 20/00590/FUL

Proposal: Pitched roof over garage

Location: Greenacre 61 Pickmere Lane Wincham Northwich Cheshire CW9 6EB

Approval

7. The clerk read out the following report from PCSO Wiggins:

PCSO REPORT March – April 2020

Report of theft from motor vehicle

Report of a drone flying over a property in the Wincham area.

Reports of model aircrafts flying possibly on Witton Albion land and surrounding areas.

Report of social distancing not being adhered to.

General patrol of the area. All areas have been covered.

Local businesses visited.

Local shops visited.

The clerk was asked to request the PCSO to keep an eye open for a lady living in a car in the area who may be vulnerable.

8. Sub-Committees and Working Parties

i. No dates were known for sub-committee meetings before the next Council Meeting. It was noted that the Personnel Sub-Committee would normally meet at this time of year to appraise the clerk and review her salary. This has been postponed due to the pandemic.

ii. The Grounds Maintenance Working Party did not have anything to report.

iii. The IT Working Party made a report to the meeting.

It was noted that three quotes would be needed before any purchase could be made. Also it was noted that 12 licences were needed, for 11 Councillors and the clerk.

iv. No updates were received from other Working Parties.

9. It was noted that Mal Caudwell has resigned from the Parish Council.

10. It was noted that a further payment of CIL funds of £1097.25 has been received and should now be re-allocated to a capital project,

The clerk was instructed to leave this on hold, until capital projects could be considered further.

11. It was noted that because of COVID-19, it may not always be possible for Councillors to conduct inspections of the playing fields. It was agreed that the rota of inspections would be suspended until further notice. The insurers should be told that formal inspections are not currently taking place, but that the play areas are closed. Visual inspections will continue on an ad hoc basis as Councillors take their exercise walks, but no physical checks will take place. The rota will be re-introduced, once the play areas re-open.

12. The effects of COVID-19 on the Parish Council and any steps that the Parish Council might take to assist its running during the pandemic were discussed

Resolved that for the sake of Health and Safety, the Parish Council authorises the use of couriers to send the papers to and from the Internal Auditor

*Proposed Cllr Barker
Seconded Cllr May*

13. The effects of COVID-19 on the parish and any steps that the Parish Council might take to any residents or businesses were discussed.

There has been a good response from CWaC. At the Parish level, there is a lot of information on Facebook. The newsletter will help those who do not have access to the internet.

There was a discussion over the volunteers' safety in delivering the newsletter, but it was vital that the newsletter be delivered. The volunteers will deliver the newsletter to homes during their daily exercise.

The newsletter includes a printed traffic light system so that the community can keep an eye on the most vulnerable.

14. The possibility of ordering hand sanitiser and where and how to distribute this were discussed.

Resolved that this project could be pursued, but only if the funding from CWaC comes through and the person offering the sanitiser gel can produce it in time. At this time, it appears that neither of these will happen.

*Proposed Cllr Barker
Seconded Cllr May*

15. The possibility of ordering gloves for volunteers helping during the pandemic was discussed.

All the volunteers delivering the newsletter have gloves and so it was believed that currently there was no further need for additional gloves.

16. Reports were invited on Village Communication.

- i. The newsletter –the newsletter has been written and will be printed and distributed by volunteers during their daily exercise sessions.**
- ii. The village website – there were no amendments mentioned.**
- iii. Facebook – this is carrying a great deal of information and is being used extensively.**
- iv. All arts and performances have been cancelled.**

17. Accounts:

- i. The following payments were considered:**

Resolved to settle the following accounts:

1. Northwich Town Council for			
Invoice 4181 dated 31/03/2020	£171.50		
VAT	£34.30	£205.80	
Invoice 4154 dated 23/03/2020	£97.84		
VAT	£19.56	£117.40	£323.20

2. Changing Lives Together (previously Cheshire Development Trust)	£140.00
VAT	£28.00
	£168.00
3. Clerk salary for April 2020 35 hours @ £11.22/hour	£392.70

Proposed: Cllr Barker

Seconded: Cllr Kelly

- ii. *Resolved that the second cheque for Andrew Webster shall be stopped and a third cheque be issued and sent to his new address at 34, The Woodlands.*

Proposed Cllr Barker

Seconded Cllr May

- iii. **Current Net Balances were noted:**

To note Current Net Balances

Current Account as at 31.3.2020

£200.00

Business Reserve Account 1. as at 31.3.2020

£36,242.81

Business Reserve Account 2. as at 31.3.2020

£12,041.49

18. Correspondence

- 1. Emails concerning the bus shelter on Church Street.**
- 2. Correspondence regarding the annual audit by the Internal and External Auditors**
- 3. Emails regarding potential new Councillors**
- 4. Correspondence regarding the annual tree survey and hedge maintenance.**
- 5. Telephone calls regarding hedge cutting and fires near the footpath to Pickmere Lake.**
- 6. Emails and telephone calls relating to the COVID-19 pandemic.**

19. Any Other Business.

- i. It was noted that the ladies who work at the Spar Shop have been helping the residents very much. The clerk was asked to write to thank Janet and her team.*
- ii. The VE Day Commemorative mugs cannot be distributed to the children for the moment, but the mugs are being stored and will be given out when this is possible*
- iii. It has been reported that the speed of vehicles travelling along Chapel Street appears too fast. The clerk will ask the PCSO if speed testing could take place on Chapel Street.*

There was no AGENDA PART 2

The meeting was declared closed at 9.00pm

Naomi Morris

1.05.2020