



**MINUTES OF THE MEETING OF WINCHAM PARISH COUNCIL HELD ON WEDNESDAY 21 FEBRUARY 2018 at 7.30 PM AT WINCHAM COMMUNITY CENTRE**

**Present:**

**Parish Councillors: I Parr, K Barker, A Makepeace, R Casson and D Turner**

**Ward Cllr N Wright, D Hammond**

**Parish Clerk N Morris**

**PCSO Hambleton**

No concerns were expressed during the public forum.

**A. Election of Chairman**

*Cllr Parr was proposed by Cllr Makepeace to be Chairman and seconded by Cllr Barker and was duly unanimously elected as Chairman.*



**1. Election of Vice Chairman**

*Cllr Barker was proposed by Cllr Turner to be Vice Chairman and seconded by Cllr Makepeace and was duly unanimously elected as Vice Chairman.*

**2. Apologies for absence**

*Apologies had been received from Cllrs D May and D Pugh and Unitary Cllrs Gibbon and Hammond*

*Resolved to accept the apologies*

*Proposed: Cllr Barker*

*Seconded: Cllr Turner*

**3. Declarations of any**

**(a) disclosable pecuniary interests or**

**(b) other disclosable interests**

**As are required under Chapter 7 of the Localism Act 2011.**

*No declarations were made.*

**4. Minutes of the Parish Council Meeting on Wednesday 17 November 2017**

*Resolved that the Minutes of the Meeting of 17 November were a true and complete of the meeting.*

*Proposed Cllr Barker*

*Seconded Cllr Makepeace*

**5. Minutes of the Parish Council Meeting on Wednesday 17 January 2018**

*Resolved that the Minutes of the Meeting of 17 January 2018 were a true and complete of the meeting.*

*Proposed Cllr Makepeace*

*Seconded Cllr Turner*

**6. Matters arising from the Previous Meeting.**

- i. *It was reported that further problems have been encountered by residents over water pressure. These problems have been in the Chapel Street area.*
- ii. *Janet Boyd reported to the meeting that the jet engine plaque may be held by a resident in The Woodlands. The Clerk will write on behalf of the Parish Council.*

## **7. A report was received from the Unitary Councillors**

- i. *The caravans have moved. The meeting thanked Cllr Gibbon for her help on this.*
- ii. *A Planning Application has been received by Marston PC to create an area for storing caravans and boats.*
- iii. *There was no news on the Planning Application for the redevelopment of the former Black Greyhound.*

## **8. PLANNING**

### **The following applications were noted and discussed.**

- i. Site Address: **Arosa Linnards Lane Wincham Northwich Cheshire CW9 6ED**  
Proposal: **2 New dwellings**  
Reference Number: **18/00422/FUL**  
<http://pa.cheshirewestandchester.gov.uk/online-applications/>.

*Resolved that the Clerk object on behalf of Wincham Parish Council on the basis that it is greenbelt and the proposed development is not on the footprint of the previous building.*

*Proposed Cllr Barker  
Seconded Cllr Makepeace*

- ii. Site Address: **Land At 31 Chapel Street Wincham Northwich**  
Proposal: **Erection of one detached bungalow with driveway/onsite parking for 2 No. vehicles, plus associated landscaping and garden - amendment to application 17/04514/FUL**  
Reference Number: **18/00670/FUL**  
<http://pa.cheshirewestandchester.gov.uk/online-applications/>.

*Resolved that the Clerk write asking that access rights are investigated for the proposed new dwelling. In particular, there was concern that the emergency services would have adequate access.*

*Proposed Cllr Barker  
Seconded Cllr Casson*

## **9. A report on CHAIN was received and noted: the Bedminster plant application has been withdrawn.**

## **10. It was noted that CWAC are running a public consultation on dogs including dog fouling and it was also noted that a resident had suggested that the Parish Council install and maintain receptacles for dispensing bags for dog waste on the Flashings. Two residents have offered to monitor the dispensing bag supply.**

**It was noted that the expense of the bags would be covered by the Parish Council, but would benefit walkers and dog owners who did not live in the village.**

**Concern was expressed that dog owners might come to rely upon the supply of bags and not bring their own. If the supply had been exhausted on a particular day, the dog owner would not have a bag.**

**David James, the local Ranger, has given his permission for the Parish Council to provide bags, but he would have to give specific permission over the receptacle.**

**It was noted that what is required is an additional bin or bins. These would allow dog owners to deposit the used bags. The bins would only be useful if they were regularly emptied. This would be a matter for Streetscene.**

**11. A report was received from PCSO Hambleton.**

- i. *There has been an attempted theft.*
- ii. *The police have held two sessions of speed monitoring and noted 22 offenders.*

*It was noted that PCSO arrangements will change on 1 April.  
All Councillors joined in thanking PCSO Hambleton for what he has done for the village.*

**12. It was noted that Mrs Sylvia Batty has announced that the Best Kept Village competition will run in 2018 and it was discussed whether Wincham wishes to enter and who will be responsible for the entry.**

*Resolved that Wincham will not enter the Best Kept Village Competition this year. The decision will be reassessed, next year.*

*Proposed Cllr Barker  
Seconded Cllr Makepeace*

**13. Applications for new Parish Councillors to replace Cllrs Dee and Brian Cooke and Cllr Smith were reviewed and the existing Councillors co-opted the following new councillors.**

**i. Ged Birbeck**

*Resolved that Ged Birbeck be co-opted onto Wincham Parish Council*

*Proposed Cllr Barker  
Seconded Cllr Makepeace*

**ii. Caroline Powell**

*Resolved that Caroline Powell be co-opted onto Wincham Parish Council*

*Proposed Cllr Barker  
Seconded Cllr Makepeace*

**iii. Nathian Morgan**

*Resolved that Nathian Morgan be co-opted onto Wincham Parish Council*

*Proposed Cllr Barker  
Seconded Cllr Makepeace*

**14. The recommendations of the Personnel Sub Committee were noted and accepted over the increase in the hourly rate to be paid to the clerk and the backdating of the same.**

*Resolved that the recommendations of the Personnel Sub Committee were noted and accepted over the increase in the hourly rate to be paid to the clerk and the backdating of the same.*

*Proposed Cllr Casson  
Seconded Cllr Barker*

**15. Progress on the neighbourhood plan was discussed, but it was noted that Marston PC were in mourning over the death of their Chairman.**

**16. Sub-Committees and Working Parties**

- i. **No dates were known for any sub-committees to be held before the next Council Meeting.**
- ii. **The Grounds Maintenance Working Party made a report to the meeting. The plans were to:**
  - a. **Replace the remaining wooden benches with those made of recycled materials.**
  - b. **All the wet pour needs to be replaced.**
  - c. **Signs will be erected, designed by the school children, asking that all dogs be kept under control throughout the playing fields and that no dogs be allowed within the area with the play equipment. A competition for the design of the signs will be held at Wincham School, with winners for each school year group.**

iii. No further Working Parties had reports to be considered.

**17. Linnards Lane and Chapel Street Inspections**

i. The responsibility for inspections was noted:

21/02/2018

Cllr May

28/03/2018

Cllr Makepeace

Inspections sheets are required for each individual week. Inspection sheets may be scanned and sent to the clerk at [winchampc@talktalk.net](mailto:winchampc@talktalk.net) or sent by post to 22 Churchfields Bowdon WA14 3PJ.

**18. It was noted that the Friends of the War Memorial have submitted an application to Manchester Airport Foundation for funding.**

**19. Holding an Unsung Heroes event was discussed.**

*The proposed date of 9 March had been cancelled.*

*New options were: 11 May; 8 June; 15 June; 26 June and 29 June.*

**20. Consideration was given to the room in the Community Centre for the PCSO and the funding of the Community Centre WIFI the period after 31.3.2018.**

*Resolved that the Parish Council no longer requires a room in the Community Centre.*

*Proposed Cllr Casson*

*Seconded Cllr Turner*

**21. Updates from events attended by Councillors or the clerk in an official capacity were received and it was noted that all such events should in future be logged for the internal auditor.**

**22. The issue of document retention was discussed. It was noted:**

- i. No correspondence or other communication from members of the public should be retained beyond the end of the immediate matter due to data protection changes about to be implemented.*
- ii. That Customs and Excise and the Inland Revenue may call for papers going back 20 years*
- iii. That negligence claims concerning injury to a child are still valid until six years after that child has attained the age of 18 years.*
- iv. That ChALC intend to run a training session for clerks in the next few months on the incoming changes to data protection*

**23. Reports were received on Village Communication.**

- i. The newsletter had been distributed. All Councillors thanked Cllr May for her work.**
- ii. CRTA – 7 April an Indian company will be staging a story-telling event in Wincham Community Centre**
- iii. Facebook**
- iv. The Village Website – it was noted that details of the new Chairman and Vice Chairman and the Wincham Word remain to be posted on the website.**

**24. Accounts:**

i. The following payments were authorised:

*Resolved to settle the following accounts*

1. Northwich Town Council Invoice 2662 dated 31.01.18	392.00	
VAT	78.40	
		£470.40

2. Cllr Kenton Barker in reimbursement for 123 Reg invoice paid for website £23.98
3. Cllr May for buying batteries for the Christmas tree lights £3.99

4. Simon Roberts printing of Newsletter		
5. Mr Allan James removing a dangerous oak tree at short notice		£650.00
6. Wincham Community Centre for ad hoc bookings:		
Main Hall – 16.12.17	27.00	
Committee Room – 13.1.18	9.50	
Clubroom – 17.1.18	15.00	
Committee Room – 5.2.18	9.50	
	<b>Total Invoice:</b>	<b>£ 61.00</b>
7. Clerk salary for February 2018 35 hours @ £10.50/hour		£371.42
8. Clerk backpay		£248.70

*Proposed: Cllr Makepeace*

*Secoded: Cllr Casson*

**ii. The following bank balances were noted:**

<b>Current Account as at 5.1.2018</b>	<b>£200.00</b>
<b>Current Account as at 5.2.2018</b>	<b>£200.00</b>
<b>Business Reserve Account 1. as at 5.2.2018</b>	<b>£36,878.22</b>
<b>Business Reserve Account 2. as at 5.1.2018</b>	<b>£12,000.93</b>

**25. Correspondence**

**The following had been received:**

1. *Emails from Chief Inspector Simon Meegan concerning the provision of PCSOs.*
2. *Emails and other forms of communication regarding trees growing on land at the end of Chapel Street.*
3. *Email from Mrs Sylvia Batty concerning the 2018 Best Kept Village Competition.*
4. *Emails concerning dog fouling.*

**26. Any Other Business.**

**The Councillors expressed the wish that something be done to recognise the work of PCSE Hambleton, if he was now moving from the village.**

**The meeting was declared closed at 9.38pm**

*Naomi Morris  
Parish Clerk  
18.3.2018*