



MINUTES OF THE MEETING OF WINCHAM PARISH COUNCIL HELD ON WEDNESDAY 18 JANUARY 2017 at 7.30 PM IN WINCHAM COMMUNITY CENTRE

Present:

Parish Councillors: A Makepeace, K Barker, I Parr, D Turner, D Pugh and D May

Parish Clerk: N Morris

No concerns were expressed during the public forum that was not dealt with elsewhere in the Minutes.

1. Apologies for absence

Apologies had been received from Cllrs F Smith, R Casson, S Henshall, B Cooke and D Cooke. Councillors N Wright, D Hammond and L Gibbons also sent their apologies. Resolved to accept the apologies.

*Proposed: Cllr Makepeace
Seconded: Cllr Barker*

2. Request for Dispensation

- i. The Clerk invited any members who had a Disclosable Pecuniary Interest in any items on the agenda (*other than the Precept*) to provide her with an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting. No applications were received

- ii. Resolved to pass the following motion that:

“The Council grant a general dispensation under s33 the Local Government Finance Act 1992.to speak and vote to all Members serving on Wincham Parish Council who

- a. have a Disclosable pecuniary interest in any business of the parish council where that business relates to the functions of the parish council in respect of setting a budget and a precept under the Local Government Finance Act 1992 and who
- b. have applied for such a dispensation in writing

The period of the dispensation to be for Members' remaining period of office.”

*Proposed Cllr Barker
Seconded Cllr Turner*

- iii. The Clerk received applications for dispensation for discussing and voting on the Precept from all the Councillors present.

3. Minutes of the Parish Council Meeting on Wednesday Wednesday 18 November 2016.

Resolved that the Minutes for the meeting held on Wednesday 18 November 2016 be confirmed as a correct record.

*Proposed Cllr Barker
Seconded Cllr Turner*

4. Matters Arising from Previous Meeting.

It was noted that there was no news on the future of the site of the former Black Greyhound.

No further matters were raised.

5. A report was received from the Unitary Councillors was postponed in their absence.

6. The position of installation of the interactive traffic signs was discussed.

One sign is in place. Highways are awaiting delivery of the other sign. The clerk was asked to contact Highways and liaise with Cllr Wright.

7. Discussion with Pastor Andy Webb over the Christmas Carol Service was postponed.

8. It was noted that Mrs Wendy Sinfield from Manchester Airport was unable to make the meeting, but would try to come to a later meeting.

9. Discussion with Chief Inspector Meegan over policing around the Wincham area was postponed.

10. The Councillors welcomed Mr Richard Thresh to discuss Neighbourhood Plans.

There have been 3 meetings over the proposed Marbury Neighbourhood Plan. Only a few of the parishes are interested and Wincham could only do a joint plan with a parish or parishes sharing one of its boundaries. So, for example, they could not join with Cumberbatch or Barnton, but they could join with Marston.

It was asked whether doing a joint plan with Marston might encourage CWAC to split Wincham. Mr Thresh felt this was not likely and that the plan could indeed emphasise the differences between the parishes.

There is funding of £9,000 for a neighbourhood plan. This would have to be split between the parishes if there was a joint plan.

There are templates to follow in drafting a plan, but there is also flexibility over how to do it. Mr Thresh works for Cheshire Community Action and he would facilitate and support the parishes in preparing their plan and in choosing professionals to help.

The question was posed over whether it would be worth having a neighbourhood plan. There is pressure on locations on the periphery of Northwich for extra housing and the plan might help set the criteria for that housing, such as the proportion of affordable housing and the appropriate style for the housing. The plan could also comment on the issue of green belt around the parishes.

Preparing a neighbourhood plan is a substantial task, taking 2-2.5 years to complete. The area covered has to be designated. That is sent to CWAC. CWAC can take 12 weeks and then the parishes have the right to reply. A steering group within the parishes will then generally meet 3 or 4 times, usually once a month. There would typically be 15-16 people on the steering group. They gather evidence, devise policies and apply for funding. Then there has to be a consultation, after which the plan is revised and then sent to CWAC. They have 6 weeks to turn it around. Then there is a further revision of the document and final publication of the plan.

There are certain issues that cannot be included in a neighbourhood plan, such as buses, trains or fracking.

It was noted that Wincham did embark upon writing a neighbourhood plan in 2012, but there was too little interest within the village. Combining with Marston might make the enterprise more viable. If the £9,000 funding is accepted, but the plan is not completed, then the money is returned. The parish council would hold the £9,000, but they are not obliged to do the work. The mechanism is to apply for some of the £9000 at first any money claimed must be spent within 6 months.

Resolved that contact be made with Marston to investigate working together over the preparation of a neighbourhood plan

Proposed Cllr Barker

Seconded Cllr Turner

11. Planning:

- i. It was noted that no new applications had been received since the last meeting.
- ii. The following approvals received since the last meeting were noted.

A. 16/04392/FUL

Proposal: Conversion of existing outbuilding to dwelling.

Location: Outbuildings At Rose Farm Barns, Church Street, Wincham, Northwich,
Approval

B. 16/03183/FUL

Proposal: Use of land for equipment storage and parking of plant/vehicles. Erection of security fencing.

Location: Land Opposite, 19 Wincham Lane, Wincham, Northwich, Cheshire,
Approval

C. 16/04814/FUL

Proposal: First floor extension to side and alterations to garage roof to front

Location: 10 Pear Tree Drive, Wincham, Northwich, Cheshire, CW9 6EZ

Approval

D. 16/03656/FUL

Proposal: Erection of industrial workshop and office building with associated hardstanding, car parking and landscaping

Location: Land Rear Of Victoria House, Wincham Lane, Wincham, Northwich, Cheshire,

i. **Approval**

- iii. It was noted that no refusals have been issued since the last Parish Council meeting.

12. PCSO Hambleton made a report to the meeting.

- A suspect had been found with an offensive weapon in a car and was given a drugs' test.
- 20 bags of coal have been stolen from Wincham Lane
- A car on Pickmere Lane has been damaged
- 2 instances of theft have been reported from the Spar store
- Reports of speeding cars had been received for Chapel Street, but no evidence was found when the PCSO investigated.
- A loose dog was reported running on Wincham Avenue
- Reports of joy riding were received for Wincham Avenue
- There have been complaints about parking issues on Chapel Street.

13. Consideration was given to the nomination of a councillor to be put forward for the ChALC ballot for tickets to a Buckingham Palace Garden Party to be held on 23 May.

Resolved that Cllr Makepeace be nominated for the ballot.

Proposed Cllr Turner

Seconded Cllr Barker

14. The revised route of HS2 was discussed.

It was noted that the route is unchanged through Wincham, but that it will now pass on the opposite side of the brook. This is the final route which will now be subject to the planning process.

15. The situation with regard to instillation of the defibrillator was discussed.

It was hoped that the defibrillator can be installed on an alternative wall which will not interfere with the disabled access to the building. The Community Centre Management Committee are meeting on 6 February.

16. The position with regard to notice boards within the parish was discussed.

The Linnards Lane noticeboard has been vandalised. Enquiries have been made by people wanting to use the Linnards Lane noticeboard.

Resolved that for a trial period an open noticeboard be used (even if it is just a piece of wood) to see whether this will meet the need for a public noticeboard.

17. Finance Sub-Committee

- i. **The Minutes to the Finance Sub-Committee Meeting held on 11 January 2017 were discussed.**

Resolved that the Minutes for the meeting held on Wednesday 11 January 2017 be confirmed as a correct record.

*Proposed Cllr Barker
Seconded Cllr Turner*

- ii. **The proposal of the Finance Sub-Committee to set the Precept for 2017/2018 at £29,531 was discussed. This figure was chosen after due consideration of the recommendations of ChALC and the notification that the Council Tax Reduction Scheme grant from CW&C to top up the Precept for next year will again be reduced and the New Homes Bonus is unlikely to be paid at all. The Precept proposed would mean a Band D precept charge of £38.75, an increase of £1.22 (3.24%).**

- iii. **The Precept for 2016/17 was agreed.**

Resolved that the Precept for 2016/17 be set at £29,531

*Proposed Cllr Turner
Seconded Cllr May*

- iv. **The proposal of the Finance Sub-Committee was discussed that it would be more helpful to the residents of Wincham to use the Council Tax Reduction Grant in slices to reduce the Precept charge over several years and therefore to reject the offer of CWAC to receive all remaining amounts for the Council Tax Reduction Grant in one lump sum during the period 2017-1018 or else to leave it to be received over the next three years.**

Resolved that the Council Tax Reduction Grant be received in slices over several years.

*Proposed Cllr Pugh
Seconded Cllr May*

18. Other Sub-Committees and Working Parties

- i. **It was agreed that there were no planned dates for any sub-committees to be held before the next Council Meeting.**
- ii. **It was agreed that Cllrs Barker, May, Henshall and Parr would sit on a Personnel Sub Committee**
- iii. **An update was received from the Grounds Maintenance Working Party to the effect that it had it had not met since the last PC Meeting but that a meeting was planned at 7.30pm on 7 February.**
- iv. **There were no updates received from other Working Parties.**

19. Linnards Lane and Chapel Street Inspections

- i. **Responsibility for inspections was noted:**

| | |
|------------|----------------|
| 16/12/2016 | Cllr Turner |
| 18/01/2017 | Cllr Makepeace |
| 15/02/2017 | Cllr Pugh |

Inspections sheets are required for each individual week. Inspection sheets may be scanned and sent to the clerk at winchampc@talktalk.net or sent by post to 22 Churchfields Bowdon WA14 3PJ.

- ii. **The Councillors wished to apply for Green Flag status for 2017, including the Community Award. Applications must be submitted by 31.1.2017.**
- iii. **There was a report on the community painting of the railings to the effect that the railings require painting, but it needs to be on a dry day. The matter will be discussed at the next meeting.**

20. Village Communication was discussed:

- i. **The newsletter – work will soon start on the next newsletter. The village Facebook page is still being well used.**

- ii. There were no changes or additions for the village website.
- iii. There will be CRT performance put on in Wincham area on 31 March, called Holmes and Watson – the farewell tour.

21. Consideration was given to appropriate recipients for 2 donated tickets for a concert at the Bridgewater Hall. It was felt that the best course was to invite residents to apply for the tickets via Facebook.

22. The issue was poor water pressure within the village was postponed until the next meeting.

23. Dates for the Parish Council meetings for 2017 were discussed.

Resolved that the dates should be as follows:

Wed 22 February

Wed 15 March - Witton Albion

Wed 19 April, but it was noted that for this meeting the agenda would have to be circulated 2 weeks earlier than usual.

Wed 17 May

Wed 21 June - Witton Albion

Wed 19 July

Wed 20 September

Wed 18 October - Witton Albion

Wed 15 November

Proposed Cllr Turner

Seconded Cllr Makepeace

24. Accounts:

i. The following payments were noted:

1. Northwich Town Council for maintaining the Linnards Lane and Chapel Street playing fields

| | | |
|------------------------------------|---------|---------|
| Invoice number 2142 dated 4.1.2017 | £171.50 | |
| VAT | £34.30 | £205.80 |

2. Cllr Makepeace as reimbursement for the replacement cheque she provided for Tracey Oultram for the Freedom of the Parish Certificates in place of the cheque for Max Design

£36.00

3. Reimbursement for Mrs Brenda Yates for £28.60 spent on replacement Christmas lights and batteries (2 x £12 for lights less 10%, and £7 for batteries)

£28.60

4. Wincham Community Centre for ad hoc hire:

| | | |
|--|--------------|--------|
| Clubroom - Wednesday 16 th November | 10.50 | |
| Clubroom - Wednesday 30 th November | 10.50 | |
| Main Hall – Sunday 4 th December | 54.00 | |
| Clubroom – 11 th January | 10.50 | |
| Clubroom – 12 th January | <u>10.50</u> | £96.00 |

5.
 - i. Clerk salary for December 2016 35 hours @ £10.30/hour £360.50
 - ii. Clerk salary for January 2017 35 hours @ £10.30/hour £360.50

£720.00

6. Reimbursement for Clerk for sending a cheque to cover the Annual insurance for Wincham PC to avoid a period of no insurance

£1,208.47

| | | | |
|----|---|--------|--------|
| 7. | Reimbursement of Clerk for stationery costs (printer ink and paper) | £43.54 | |
| | VAT | £8.71 | |
| | | | £52.25 |

*Resolved that the above accounts be approved and paid in full.
Proposed Cllr Makepeace
Seconded Cllr Turner*

| | | |
|----|---|-------------------|
| i. | Current Net Balances were noted as being: | |
| | Current Account as at 5.1.2017 | £200.00 |
| | Business Reserve Account 1. as at 5.1.2017 | £35,559.29 |
| | Business Reserve Account 2. as at 5.1.2017 | £11,999.03 |

25. Correspondence

The following correspondence had been received:

1. *Letter from Mrs K Oldfield addressed to INEOS via the Parish Council objecting to fracking in the area.*
2. *Letter from North West Air Ambulance appealing for funds.*

26. Any Other Business.

- i. It was noted that the North West Air Ambulance covers the Wincham area.**
*Resolved that the motion to donate £200 to the North West Air Ambulance be put on the agenda for the next Parish Council Meeting.
Proposed Cllr Turner
Seconded Cllr Pugh*
- ii. Cllrs Parr and Turner wish to become signatories on the Parish Council bank account.**
- iii. Cllr May is starting a diary of events for the Parish Council.**
- iv. The Community Spirit awards should be discussed at the next Parish Council Meeting.**

The meeting was declared closed at 9.38pm

AGENDA PART 2

The remainder of the agenda was taken in closed session not open to the public or press and will relate to updating personnel matters.

Pending Issues

- 1. *A possible banner against HS2.***
- 2. *The war memorial.***
- 3. *Cutting back of hedges to improve road safety***
- 4. *Tree Preservation Orders***
- 5. *Problems concerning local buses***

**Naomi Morris
11 February 2017**