

# WINCHAM PARISH COUNCIL

MINUTES OF THE MEETING OF WINCHAM PARISH COUNCIL HELD ON WEDNESDAY 17 JULY 2013 AT 7.30 PM IN THOR UK, WINCHAM AVENUE, WINCHAM

Present:

Parish Councillors: P O'Halloran, K Barker, D Turner, D Pugh, L Moss, A Makepeace, I Parr

Parish Clerk: N Morris

PCSO: P Hambleton

No concerns were expressed during the public forum.

**1. Apologies for absence**

*Resolved to accept apologies from Councillors R Casson, B Cooke, D Cooke and F Smith. Ward Councillors Byram and Hammond also sent their apologies.*

*Proposed: Cllr Makepeace*

*Seconded: Cllr Turner*

**2. Declarations of any**

**(a) disclosable pecuniary interests or**

**(b) other disclosable interests**

**As are required under Chapter 7 of the Localism Act 2011.**

*No declarations were made.*

**3. Request for Dispensation**

The Clerk invited any members who had a Disclosable Pecuniary Interest in any items on the agenda to provide her with an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting.

*No applications were received.*

**4. Minutes of the Parish Council Meeting on 19 June 2013**

*Resolved that the Minutes for the meeting held on 19 June 2013 be confirmed as a correct record:*

*Proposed Cllr Makepeace*

*Seconded Cllr Turner*

**5. Matters Arising from Previous Meeting.**

*The Clerk reported she had drafted a Grant Application Form.*

*Resolved to use the Grant Application Form, but to review it after six months.*

*Proposed Cllr Makepeace*

*Seconded Cllr Turner*

**6. Reports from the Unitary Councillors.**

*No unitary councillor was present.*

**7. Thanks were expressed to Thor Specialities UK Ltd, in general and to Mr David Hewitt, in particular, for hosting the meeting.**

**8. Thanks were expressed on behalf of the village of Wincham for the donation of £3000 by Thor Specialities UK Ltd towards to improvements planned for the Linnards Lane Playing Field.**

**9. Tony Clare, Community Land Trusts Officer at Cheshire Community Action, was welcomed to the meeting to discuss the possibilities that could be achieved for the field off Linnards Lane/Keats Field.**

*Tony Clare reported that there are some grant funds available, but these sources were limited when no houses are being built. Funding would be based on the activities intended. The land could be held in a Community Land Trust. A Community Land Trust would mean the land would retain its status in perpetuity, with every member of a defined community having a share in it. Mr Clare suggested that if Wincham received title to the land, then the Parish Council should then ask Cheshire Community Action for advice on funding. Mr Clare said he would e mail the questions that should be addressed before accepting the land.*

*Tony Clare left the meeting*

**10. The following report was received from PCSO Hambleton.**

**Crime**

- Select Plant Hire have reported that 27 portacabins have had electrical cabling and boilers removed. 1 male charged in connection with the thefts and will be in court on 14<sup>th</sup> August.

### Anti-Social Behaviour

- A parking complaint was received for Birch Grove. Letters were delivered to all households. No further complaints and no issues observed, but monitoring will continue.

### Speeding

- Five motorists were reported for an offence during monitoring on Church Street.

### Other

- A pizza night for local children is booked for Friday 19<sup>th</sup> July between 5.30pm and 7.30pm for ages 7 – 11 and 7.30 – 9.30 for ages 12- 17.
- Climbing sessions have been booked for the summer holidays in conjunction with Winsford NPU.
- Plans are in place for Sportivate for Wincham, probably with two groups doing 5 different sports sessions.
- The PCSO attended the School Summer Fayre for Wincham CP School.

### **11. PCSO Hambleton was thanked for arranging the pizza evening for local children and for all the work he has done locally.**

**12. Resolved to execute the new agreement for the provision and funding of a PCSO for Wincham.**  
*Proposed Cllr Pugh*  
*Seconded Cllr Parr*

**13. An update from WCC representative.**  
*The WCC representative was not present.*

**14. An update was received on the current position of the Neighbourhood Plan.**

**15. An update was received from Councillors who have recently attended training sessions.**

### **16. Linnards Lane Playing Field:**

- The Clerk received the completed inspection sheets of the playing fields for the last month for the inspections conducted by councillors.
- Arrangements for the placing of the QEII plaque and the planting of the Royal Oak sapling were discussed.
- A sign from the Fields in Trust was formally received. *The Clerk was asked to put an explanation of what the Fields in Trust status means in the next newsletter.*
- The annual inspection from ROSPA (Appendix E) was considered.

*Resolved to note the following:*

- Chapel Street Playing Field - no remedial maintenance work is recommended.
- Linnards Lane Playing Field recommendations –
  - Youth Shelter – *Clear litter regularly* *low risk*  
*Replace missing fasteners,*  
*fixtures and fitting* *medium risk*
  - Multiplay-Climber – *Rotating platform damaged* *low risk*

Clerk's note: The ROSPA notes state:

*"A risk assessment of faults and Standard failures is given in terms of low, medium and high.*

*As a general principle items marked as "low" only require monitoring. Items marked as "medium" require appropriate action within resources and individual site assessment. Items marked as "high" require urgent action."*

*It was noted that none of the items listed in the ROSPA report were marked "high risk" and should therefore quite properly (according to ROSPA's own recommendations) just be monitored.*

*Cllr Turner said he would check the nuts and bolts on the equipment. The rotating platform will be monitored by the councillors.*

### **17. Sub-Committees:**

- No sub-committee meetings were planned before the next Council Meeting.*

- ii. *The Christmas Tree Working Party reported that their deliberations were continuing. The Clerk reported that she had informed CW&C of the plans proposed for Christmas for Wincham Parish Council.*
- i. *The Linnards Lane Playing Field Working Party investigating the viability of a toddler area reported that quotations have been received.*
- ii. *The HS2 Working Party reported*
  - a) *The HS2 Working Party went to a meeting locally.*
  - b) *An article is to be included in the next newsletter for Wincham on the current position with regard to HS2.*

**18. The impact of the Wincham Parish Council stall at the Wincham Primary School Summer Fayre was discussed.**

*The impact was considered good and the exercise will be repeated next year. Next year WPC may need more tables and display boards.*

**19. The wording for the questionnaire on rural transport around Wincham to be included in the Summer Edition of the *Wincham Word* and which was distributed through the Wincham CP School Summer Fayre was noted and responses received so far were considered.**

*The Clerk was asked to arrange to print 1000 copies.  
Various locations around the village will be used to collect replies.*

**20. The question as to whether Wincham Parish Council should mark in 2014 the hundredth anniversary of the beginning of WWI was postponed to the next meeting.**

**21. Village Communication:**

- i. *An update was received on the new village notice board*
- ii. *An update was received on the newsletter.*
- iii. *Changes for the village website were received.*
- iv. *An update was received on the Rural Arts Network.*

**22. The present position around Pickmere Lake was considered.**

*A councillor reported having spoken to an officer of the CW&C Green Spaces team who would assess the feasibility of maintaining the footpath. Mr Seward of CW&C has been invited to the October Meeting of WPC.*

**23. Planning:**

- a. Permissions granted since the last Council Meeting:  
*None*
- b. Permissions refused since the last Council Meeting:  
*None*
- c. Applications received since the last Council Meeting:  
*None*

**24. Accounts:**

- i. *The current bank balances were noted as:*

Current Account as at 3.7.2013	£200.00	
Business Reserve Account as at 3.7.2013	£30,011.19	
Bonus Saver Account as at 4.7.2013	£5,805.36	
Total held at bank		£36,016.55
- ii. *Resolved : to authorise the payments below:*
  - Proposed Cllr Turner*
  - Seconded Cllr Parr*

a) ROSPA Playsafety Limited annual inspection of 2 play areas		£156.00
b) JDH Business Services Ltd – Internal Auditor	£104.00	
VAT	£20.80	
		£124.80
c) Northwich Town Council Invoice number 047 dated 1.4.13 - Contract work		

on Chapel Lane & Linnards Lane Playing Field:-			
2 x 0.5 hours push mowers grass cutting		£23.50	
2 x 2 hours ride on mowers grass cutting		£94.00	
2 x 0.5 hours strimming		£23.50	
3 x 1 hours inspection		£70.50	
4x 1 paper picking/empty bins		£94.00	
VAT @ 20%	£61.10		
			£366.60
d) Northwich Town Council Invoice number 048 dated 1.5.13 - Contract work on Chapel Lane & Linnards Lane Playing Field:-			
2 x 0.5 hours push mowers grass cutting		£23.50	
2 x 2 hours ride on mowers grass cutting		£94.00	
2 x 0.5 hours strimming		£23.50	
3 x 1 hours inspection		£70.50	
5x 1 paper picking/empty bins		£117.50	
VAT @ 20%	£65.80		
			£394.80
e) Northwich Town Council Invoice number 049 dated 30.6.13 - Contract work on Chapel Lane & Linnards Lane Playing Field:-			
2 x 0.5 hours push mowers grass cutting		£23.50	
2 x 2 hours ride on mowers grass cutting		£94.00	
2 x 0.5 hours strimming		£23.50	
3 x 1 hours inspection		£70.50	
4x 1 paper picking/empty bins		£94.00	
VAT @ 20%	£61.10		
			£366.60
			£1128.00
f) ChALC:			
13.6.13 Councillor 3 Workshop (Cllrs Pugh & Turner)		£60.00	
16.7.13 Councillor 4 Workshop (Cllrs Pugh & Turner)		£60.00	
24.9.13 General Power of Competence (Cllrs Pugh & Turner)		£60.00	
27.9.12 Councillor 3 (Cllr Moss)		£30.00	£210.00
g) Clerk's salary for July 2013		£305.94	
h) Clerk's salary for spring newsletter		£100.00	£405.94
i) Clerk's expenses:			
j) Reimbursement for settling invoice from <i>Print a Banner</i> for a banner advertising Wincham Parish Council			£29.50
<b>TOTAL</b>			<b>£2,054.24</b>

- iii. *Resolved : to approve the quarterly accounts:*  
*Proposed Cllr Turner*  
*Seconded Cllr Parr*

**25. Correspondence:**

These were noted.

**26. Any Other Business.**

- i. *Over the summer Cllr Turner will send the clerk a tender document for the maintenance of the playing field.*
- ii. *Cuckooland (a local business) have volunteered to give the Parish Council a tour.*

*The meeting closed at 9.55 pm.*

*Naomi Morris*  
*(Parish Clerk)*  
*1.8.2013*