



**MINUTES OF THE MEETING OF WINCHAM PARISH COUNCIL HELD ON
WEDNESDAY 28 MARCH 2018 at 7.30 PM AT WINCHAM COMMUNITY CENTRE**

Present:

**Parish Councillors: I Parr, K Barker, R Casson, G Birbeck, C Powell, N Morgan and
D Turner**

**Ward Cllr L Gibbon
Parish Clerk N Morris
PCSO Wiggins**

No concerns were expressed during the public forum.

1. Apologies for absence

Apologies had been received from Cllrs A Makepeace, D May and D Pugh and Unitary Cllrs Wright and Hammond

Resolved to accept the apologies

Proposed: Cllr Barker

Seconded: Cllr Turner

2. Declarations of any

(a) disclosable pecuniary interests or

(b) other disclosable interests

As are required under Chapter 7 of the Localism Act 2011.

No declarations were made.

3. Minutes of the Parish Council Meeting on Wednesday 21 February 2018

Resolved that the Minutes of the Meeting of 21 February 2018 were a true and complete of the meeting.

Proposed Cllr Barker

Seconded Cllr Turner

4. Matters arising from the Previous Meeting.

Janet Boyd reported to the meeting that the jet engine plaque was held by a resident in Marston who would only release it if he knew where it would be held. The plaque is broken in three places. The Clerk was asked to enquire whether the Community Centre would house the plaque in a cabinet so that it would be visible to the public.

5. A report was received from the Unitary Councillors

- i. Cheshire West and Cheshire are holding a Health and Improvement Consultation*
- ii. A Northwich Transport Strategy Consultation is expected soon.*
- iii. Council Tax is increasing by 3%.*
- iv. A consultation is expected over Weaver Square.*
- v. The changes to the Ward boundaries have been confirmed and Marbury will have 12 parishes;.*
- vi. Meetings are taking place to encourage more tenants to take space at the Baron's Quay development.*
- vii. Cllr Gibbon invited the Parish Councillors and any residents to tell her about paths that have become overgrown and she will report them to the relevant CWAC officers.*
- viii. It was noted that Westage Lane has been closed for seven months so far to protect the habitat of a set of badgers. The area is covered by Cheshire East Council.*

6. PLANNING

The following applications were noted and discussed.

A. APPLICATIONS

ECN202

ECN202

Site Address: **22 The Woodlands Wincham Northwich Cheshire CW9 6PL**

Proposal: **Oak tree. Option 1 - To fell the oak tree - I would re happy to replant a tree or trees right at the rear of the property. Option 2 - To pollard the oak tree. Option 3 - To reduce crown by 30% and make a 3m reduction in height and prune to retain natural looking shape**

Reference Number: **18/00735/TPO**

The meeting decided to leave the matter to the expert on trees, Tim Williams

B. APPROVAL

17/05485/FUL

Proposal: Single storey rear extension and single storey side extension

Location: 24 Kingfisher Grove Wincham Northwich Cheshire CW9 6PZ

Approval

C. APPEAL

Appeal under Section 78 Site Address:	Land At 31 Chapel Street, Wincham, Northwich, CW9 6DA,
Description of development:	Erection of detached bungalow with driveway/onsite parking for 2no. vehicles, plus associated landscaping and garden
Application reference:	17/04514/FUL
Appellant's name:	Mr Paul Bond
Planning Inspector ref:	APP/A0665/W/18/3196694
Appeal reference:	18/00013/REF
Appeal start date:	26 March 2018

The Parish Council have previously communicated their concerns about access.

7. A report on CHAIN was received and noted: there has been a complaint about the handling of the matter.

8. PCSO Wiggins, who has taken over from PCSO Hambleton, introduced herself

- i. The Parish Council welcomed PCSO Wiggins.*
- ii. PCSO Wiggins will be travelling on foot and will be based in Barnton.*
- iii. She will be available for consultations in Barnton Library.*
- iv. PCSO Wiggins declared her enthusiasm for helping the older members of the Wincham community.*

9. Progress on the neighbourhood plan was discussed, but it was noted that no meetings had been held since the previous Parish Council meeting and there was nothing new to report.

10. Sub-Committees and Working Parties

- i. No dates were known for any sub-committees to be held before the next Council Meeting.**
- ii. The Grounds Maintenance Working Party had not met since the previous Parish Council meeting. The priorities were to:**
 - a. Spray the ground to show where the goal posts should be moved.**
 - b. Obtain costings for the proposed new pieces of equipment and work. This will be done in time for the next Parish Council meeting.**

- c. Ask Wincham School if the children could design notices to ask owners to keep control of their dogs. The Working Party will approach the School before the next meeting.

iii. No further Working Parties had reports to be considered.

11. Linnards Lane and Chapel Street Inspections

- i. The responsibility for inspections was noted:

21/02/2018	Cllr May
28/03/2018	Cllr Makepeace
25/04/2018	Cllr Barker
16/05/2018	Cllr Pugh

Inspections sheets are required for each individual week. Inspection sheets may be scanned and sent to the clerk at winchampc@talktalk.net or sent by post to 22 Churchfields Bowdon WA14 3PJ.

12. It was noted that there were certain grants which could help fund the renovation of the Linnards Lane Playingfield.

13. It was noted and agreed to accept the recommendation from Northwich Town Council for the replacement of a bearing to the "Christmas tree roundabout" in the Linnards Lane Playing Field and of a replacement swing to the swings at Chapel Street.

14. The following request from the Friends of the Memorial Garden was discussed:

"The Friends would like to ask authorisation to have a banner (roughly 8" x 3") on the iron railings adjacent to the site. We need to relaunch an awareness campaign and we believe this will help us."

Resolved that the request of the Friends be allowed.

Proposed Cllr Barker

Seconded Cllr Turner

15. Changes to Manchester Airport forecourt were noted with disappointment.

16. The date of 11 May 2018 was proposed for the Unsung Heroes event in 2018 and the suggestion was made to invite PCSO Hambleton in recognition of his voluntary work within the village.

17. Discussions over whether the clerk should use a separate laptop for all Parish Council business were postponed until further information was available from ChALC.

18. Renewing the provision of a Chairman's Allowance of £100 for the financial year 2017/2018 and 2018/2019 was discussed.

Resolved to allocate a Chairman's Allowance of £100 for the financial year 2017/2018 and another for 2018/2019

Proposed Cllr Barker

Seconded Cllr Casson

19. Paying the CRTA annual fee of £50 was discussed.

Resolved to pay the CRTA annual fee of £50

Proposed Cllr Barker

Seconded Cllr Casson

20. The Wincham Parish Council Register of Fixed Assets were examined and agreed.

Resolved that the Wincham Parish Council Register of Fixed Assets be confirmed and accepted

Proposed Cllr Barker

Seconded Cllr Casson

21. The Wincham Parish Financial Risk Assessment was examined and agreed.

Resolved that the Wincham Parish Council Financial Risk Assessment be confirmed and accepted
Proposed Cllr Barker
Seconded Cllr Casson

22. The Wincham Parish Council Governance documents were examined and agreed

Resolved that the Wincham Parish Council Governance documents be confirmed and accepted
Proposed Cllr Barker
Seconded Cllr Casson

23. The Wincham Parish Council Health and Safety Policy was examined and agreed

Resolved that the Wincham Parish Council Health and Safety Policy be confirmed and accepted
Proposed Cllr Barker
Seconded Cllr Casson

24. The Wincham Parish Council Risk Assessment document was examined and agreed

Resolved that the Wincham Parish Council Risk Assessment document be confirmed and accepted
Proposed Cllr Barker
Seconded Cllr Casson

25. An update was received on events attended by Councillors or the clerk in an official capacity and to note all such events for the internal auditor.

Cllrs Barker and May attended Manchester Airport

26. Reports were received on Village Communication.

- i. Items for the newsletter are required by mid April.
- ii. Details regarding the Vice Chairman and Cllr Barker's telephone number need amendment on the village website.
- iii. Kali, the theatrical event, was soon to be staged in Wincham.

27. Accounts:

- i. The payments listed in Appendix B were considered

Resolved that the following payments be approved and paid

Proposed: Cllr Turner
Seconded: Cllr Casson

1. Northwich Town Council Invoice 2690 dated 28.02.18	171.50		
VAT	34.30		
			£205.80
2. FCC Recycling donation to WREN for the Wincham Community Centre			£2,667.99
3. ChALC annual affiliation	£629.28		
ChALC Local Council Review	17.00		
ChALC training fee for audit training	75.00	£721.28	
4. Simon Roberts printing of Newsletter			£398.00
5. Cheshire Rural Arts annual fee			£50.00
6. Clerks salary for March 2018 35 hours @ £10.61/hour	£371.42		
7. Clerk reimbursement for stationery (3 lever arch files and printer paper)	£21.85		
VAT	4.37	£26.22	£397.64

- ii. The bank balances were noted

Current Account as at 5.3.2018	£200.00
Business Reserve Account 1.as at 5.3.2018	£35,918.61
Business Reserve Account 2.as at 5.1.2018	£12,000.93

28. Correspondence was noted

- i. Email enquiring about allotments.
- ii. Emails concerning HS2.
- iii. Email concerning the businesses within Wincham.
- iv. An enquiry about distributing a flier with the newsletter.
- v. An email about dog fouling.
- vi. An email from the Friends of Linnards Lane Playing Fields concerning erecting a banner.
- vii. Three emails concerning water pressure in Ashworth Park.
- viii. An email regarding advertising on the noticeboard..

29. Any Other Business.

The possibility of somewhere in the Linnards Lane Playingfield for children to play on their scooters was raised

The clerk was asked to put appreciation of PCSO Hambleton on the next agenda

The clerk was asked to put consideration of the PCSO room in the Community Centre on the next agenda.

The clerk was asked to put the School Summer Fayre on 14 July on the next agenda

The meeting was declared closed at 9.30pm

*Naomi Morris
Parish Clerk
16.4.2018*