



MINUTES OF THE MEETING OF WINCHAM PARISH COUNCIL HELD ON WEDNESDAY 21 NOVEMBER 2018 at 7.30 PM AT WINCHAM COMMUNITY CENTRE

Present:

Parish Councillors: I Parr, K Barker, A Makepeace, R Casson, D May and G Birbeck

Parish Clerk N Morris

No concerns were expressed during the public forum.

1. Apologies for absence

Apologies had been received from Cllr Powell, Ward Cllrs Wright, Gibbon and Hammond and PCSO Wiggins

Resolved to accept the apologies and note the absence of Cllrs Turner, Morgan and Brown

Proposed: Cllr Makepeace

Seconded: Cllr Barker

2. Declarations of any

(a) disclosable pecuniary interests or

(b) other disclosable interests

As are required under Chapter 7 of the Localism Act 2011.

3. Minutes of the Parish Council Meeting on Wednesday 17 October 2018

Resolved that the Minutes for the meeting held on Wednesday 17 October 2018 be confirmed as a correct record

Proposed Cllr Makepeace

Seconded Cllr May

4. There were no matters Arising from Previous Meeting.

5. None of the Unitary Councillors were present at the meeting...

6. PLANNING

i. APPLICATIONS

DATE: 19 November 2018

Cheshire West and Chester Council's Development Management (Planning) Team has received **amendments / additional information** in respect of the following:

Site Address: **Thor Specialities UK Limited Wincham Avenue Wincham Northwich CW9 6GB**

Proposal: **Hazardous substance consent to store / use additional finished goods and raw**

materials: (i) Propargyl Alcohol (prop-2-yn-1-ol) CAS No. 107-19-7 (Part 1 (H2

liquid 2nd classification P5c)) (Bulk Tank)(60 tonnes); (ii) H2 Substances

Other mixtures (Part 1 H2 classification) (Warehouses 1 & 2) (additional 100

tonnes for Other substances; total 435 tonnes for Other non-named

substances); (iii) P8 Liquids / Solids Other (Warehouse 1) (20 tonnes); (iv)

Heptane (Part E1 classification) (Process tanks & vessels) (26.5 tonnes); (v)

E1 Mixtures and other substances (Part 1 E1) (Warehouses 1 & 2) (additional

1,000 tonnes for Other substances ; total 3,007 tonnes for Other non-named

substances)

Reference Number: **18/02621/HAZ**

Case Officer: Mr Paul Friston

01244 977716

paul.friston@cheshirewestandchester.gov.uk

<http://pa.cheshirewestandchester.gov.uk/online-applications/>.

Comments by: **10 December 2018**

The Parish Council noted the above, but made no comment.

ii. APPEAL DECISION

Appeal B Ref: APP/A0665/W/18/3205724

31 Chapel Street, Wincham, Northwich, CW9 6DA

Decision

1. Appeal A is dismissed.
2. Appeal B is allowed and planning permission is granted for the erection of a detached two-bedroom bungalow with driveway/onsite parking for two vehicles plus associated landscaping and garden at 31 Chapel Street, Wincham, Northwich, CW9 6DA in accordance with the terms of the application, Ref 18/00670/FUL, dated 13 February 2018, subject to the conditions in the

The Parish Council noted the Appeal decision

7. Sue Statham was not present to address the meeting regarding CHAIN and TATA.

8. An application for a donation from the Wincham and Pickmere Old Friends was considered.

Resolved that the Parish Council will donate £300 to the Wincham and Pickmere Old Friends

Proposed Cllr Barker

Seconded Cllr May

9. The Clerk read out a report from PCSO Wiggins

“Foot and mobile patrol carried out.

Police surgeries held.

Speed monitoring carried out on Pickmere Lane.

Attended events held in Wincham community centre.

Problem solving carried out regarding neighbour issues.

Remembrance Sunday parade attended.

School talks to be arranged.

If there is anything that you would like me to do regarding issues/concerns in the village please let me know. “

Parish Councillors asked the clerk to ask PCSO Wiggins to speak to the drivers of parked cars on the corners of Shores Green Drive because the cars are affecting visibility and safety.

10. Provisional dates for the meetings of Wincham Parish Council in 2019 were discussed, such dates to be confirmed once a timetable for audit has been agreed after Christmas with the External Auditors.

16 January 2019

27 February 2019 (note, not the third Wednesday)

20 March 2019

24 April 2019 (note, not the third Wednesday)

15 May 2019

19 June 2019

17 July 2019

18 September 2019

16 October 2019

20 November 2019

Resolved that the Parish Council agrees the provisional dates for meetings for 2019

Proposed Cllr Barker

Seconded Cllr Casson

11. Sub-Committees and Working Parties

- i. It was agreed the Finance Committee would meet at 7.30pm on 9 January 2019 to discuss the Precept for 2019/20.
No further dates were known for sub-committee meetings before the next Council Meeting.
- ii. The Grounds Maintenance Working Party reported that they recommended the Yates Playgrounds 2.5m Roundabout RB2450 and the traditional style recycled benches.

Resolved that the Parish Council approves the purchase of one 2.5m Roundabout RB2450 from Yates Playgrounds and five traditional style recycled benches from Playquest.

Proposed Cllr Casson

Seconded Cllr Makepeace

- iii. No updates were received from other Working Parties.

12. Linnards Lane and Chapel Street Inspections

The new rota for the responsibility for inspections was noted:

17/10/2018	Cllr Powell
20/11/2018	Cllr Birbeck
20/12/2018	Cllr Turner
22/1/2019	Cllr May
20/2/2019	Cllr Parr
16/3/2019	Cllr Makepeace
13/4/2019	Cllr Morgan
11/5/2019	Cllr Brown
15/6/2019	Cllr Powell
20/7/2019	Cllr Birbeck
17/8/2019	Cllr Barker
21/9/2019	Cllr Casson
19/10/2019	Cllr May

Inspections sheets are required for each individual week. Inspection sheets may be scanned and sent to the clerk at winchampc@talktalk.net or sent by post to 22 Churchfields Bowdon WA14 3PJ.

13. A report on the children's competition for Rules for the Park was postponed.

14. Applying for a Green Flag Award for 2019 was considered. This will require a full application and judging process with emphasis on signage (which would not currently be considered adequate) and stringent assessment of the Management Plan and its implementation. The cost of applying for an award has yet to be settled, but would be around £250.

The clerk was asked to forward the Management Plan etc to Cllr Barker.

Resolved that the Parish Council will not apply for Green Flag status in 2019

Proposed Cllr May

Seconded Cllr Barker

15. An offer by a resident at his expense to replace the chain link fence on the perimeter of the Linnards Lane Playing Field, to the rear of the War Memorial was discussed.

Nothing could be done unless the immediate neighbour living next to the park agreed. Cllr Parr agreed to speak to the neighbour.

The existing fence is paladin fencing and the Grounds Maintenance Working Party will obtain quotations to match this.

16. The quotation for work on the football pitch was considered and the Council noted that Northwich TC have supplied a green wheelie bin for no charge and will empty it as required.

Resolved that Northwich Town Council be asked to fill in the holes in the pitch and re-seed, but not paint white lines on the football pitch.

*Proposed Cllr Barker
Seconded Cllr May*

17. Having the Highways barrier opposite the Spar shop painted black by volunteers was discussed, but the Councillors felt having the barrier painted black might make it less visible and impact on pedestrian safety.

18. Submitting a bid for the strings of Christmas lights being offered by Knutsford TC was considered, but the Councillors felt they could not justify the cost when there is no facility for mains electricity in the Linnards Lane Playing Field.

19. The following were reviewed:

i. the Remembrance Day weekend

*This had been a great success with lots of people attending.
The meeting expressed its gratitude to Cllr May for all her work and wished to send formal thanks also to Mr Ian May and Miss Cerys May, both of whom also worked extremely hard to make the events over the weekend such a success. The Councillors and the clerk had all received positive comments about the weekend from members of the public.*

ii. the distribution of the booklet of biographical details of the war dead

The Councillors offered their congratulations and thanks to Cllr May for the biographical booklet. It was an excellent document for the village and a fitting tribute to those who had died.

iii. It was noted that the Friends group have now gifted the war memorial to Wincham Parish Council and that the Friends group will probably now be disbanded.

The Councillors asked the clerk to send formal thanks to the Friends for their work in creating the war memorial and arranging the weekend of remembrance.

iv. To consider the over-spend of £248.56 on the budget allocation of £3000.

The unanimous view of the Councillors was that it was money very well spent.

Resolved that the over-spend of £248.56 over the budget allocation of £3000 be approved.

*Proposed Cllr Barker
Seconded Cllr Casson*

20. Progress on displaying the Jet Commemorative Stone was discussed.

It is proposed to make a cabinet and attach it to the wall, using toughened glass. The cabinet will be 3' high and the depth will depend upon the stone itself.

The drawing must now be sent to Suzanne for approval by the Community Centre Committee.

21. Discussion of trees within the parish and tree planting plans within Linnards Lane Playing Field and a general policy on trees for the Parish Council was postponed.

22. The proposed grant application by Angela Sidwell for £4000 funding from Grow Wild to create an area of wild flowers in the Linnards Lane Playing Field and to hold workshops with residents to design and create a "bug hotel" for insects also to be sited within the Playing Field was considered.

Resolved that the Parish Council supports and approves the application to Grow Wild as discussed

*Proposed Cllr Casson
Seconded Cllr Birbeck*

23. Progress on the Neighbourhood Plan was discussed

The clerk was asked to take this item off the agenda because progress had stalled and there was no foreseeable prospect of it resuming.

*Resolved that the Parish Council put further work on the Neighbourhood Plan on hold until further notice
Proposed Cllr Casson
Seconded Cllr Makepeace*

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24. Arrangements for Christmas were discussed and noted including:

- i. **Father Christmas would be visiting Wincham between 4-8pm on 15 December**
- ii. **The lighting of the Christmas tree on Chapel Street at 6pm on 30 November with Cllr Casson in attendance;**
- iii. **The lighting of the Christmas tree in Linnards Lane and a proposed joint Wincham School/Parish Council event on 1 December with the Parish Council providing a craft activity and covering the cost of the hire of the Community Centre and any ancillary costs, using the funds held for future Pizza Nights for the village. The Lantern Parade will commence at 4.45pm at the Community Centre, then walk across the school field to Linnards Lane; sing carols at the tree and light the tree;**
- iv. **Arrangements for the carol concert.**
The school is organising its own Christmas event (not involving the Parish Council). There is currently no school choir and the day on which the Parish Council had intended to hold its carol event is now booked with the visit of Father Christmas and so for all these reasons, the decision was taken to abandon holding the Parish Council carol event in 2018.

25. Events attended on behalf of the Parish Council

- i. Cllr Parr attended the HS2 Advisory Group session on behalf of the Parish Council.
There is a working draft environmental consultation statement out for comment. The summary is 250 pages. Lostock will be badly affected by the current proposals and Pickmere will also be affected
- ii. *Cllr Barker represented the Parish Council at Lostock Church for the Remembrance Sunday service.*

26. The Cheshire Fire Authority consultation *Making Cheshire Safer: Our Plans for 2019-2020* open until Friday 4th January 2019 was considered, but no comments were made.

27. Reports were received on Village Communication.

- i. **The newsletter**
*The Memorial booklet and the newsletter were delivered together by volunteers. The Councillors expressed their thanks to everyone involved.
The next newsletter will go out in February.*

- ii. **The village website**

The newsletter and Memorial booklet should go on the website, together with the dates of the 2019 meetings.

- iii. **Arts and performance around the Wincham area**

Appropriate dates are being discussed.

28. Accounts:

- i. **The following payments were considered:**

Resolved to settle the following accounts

1. Northwich Town Council for works on Linnards Lane Playingfield repairing wetpour;

i.	Invoice 3154 dated 31/10/2018	£196.71	
	VAT	£39.34	
			£236.05
ii.	Invoice 3175 dated 31/10/2018		
	for work on Linnards Lane and Chapel Street	£245.00	
	VAT	£49.00	
			£294.00
			£530.05
	Less than £90.60 credit from NTC	(£90.60)	£439.45
2.	Wincham Astronomy Club		£100.00
3.	Wincham and Pickmere Old Friends (to be discussed at the meeting)	£300.00	
4.	Simon Roberts printing of the Wincham Word (Autumn edition)	£482.00	
5.	PKF Littlejohn LLP External Audit	£200.00	
	VAT	£40.00	£240.00
6.	Reimburse Mrs S Lawson for plants and bulbs for the village	£50.93	
7.	Reimburse Cllr May for plants for the Memorial Garden	£72.81	
8.	Reimbursement of Clerk for 1 Remembrance Day Wreath for Lostock Gralam:	£18.50	
9.	Clerk's salary for November 2018 35 hours @ £10.72/hour	£375.20	

The War Memorial Fund of £3000.00 allocated

(Previously spent 7 x Type B poppy wreaths £119.00)

10. Simon Roberts for Memorial Booklet to be distributed to every home in recognition Of the 100 anniversary of the end of WWI and to commemorate also the completion Of the Wincham War Memorial (print run 1250) £1012.00

11. Wincham Community Centre;

Committee Room – 30.7.18	9.50	
Committee Room – 25.8.18	9.50	
Committee Room – 7.9.18	9.80	
Committee Room – 8.9.18	9.80	
Committee Room – 29.9.18	9.80	
Main Hall – 10.11.18	<u>55.60</u>	£ 104.00

12. Mr Bill Timperley- ground work with bark and membrane in Linnards Lane Playing Field

Materials	£450.00	
Labour	£250.00	£650.00

13. Reimbursement of Cllr May for expenses relating to the war memorial events:

i.	Flag for Remembrance Day Service (from Amazon)	£3.03
ii.	Lest we forget decoration	£4.65
iii.	25 wooden remembrance crosses	£39.50
iv.	Tarpaulin for reveal	£27.75
v.	Napkins and vases, Ikea	£4.40
vi.	Poppies for table decoration, Ebay	£13.77
vii.	More poppies for table decoration, Ebay	£2.83
viii.	Poppy seeds, Amazon	£1.74
ix.	B&M fencing for poppies	£60.00
x.	B&M bits and pieces including door stop and framing	£19.46
xi.	Scissors for cutting ribbon	£3.99
xii.	Envelopes for memorial booklet	£5.99
xiii.	Additional order from M&S	£12.00
xiv.	Laminating pouches	£11.10

xv.	Paper	£3.50
xvi.	Photocopying as detailed on spreadsheet	£46.64
xvii.	Expenses from Iceland	£58.97
xviii.	Expenses from Marks and Spencer	£427.05£626.92

14. Reimburse Ian Parr for paying the photographer £175.00

15. Tracey Outram (Max Design)

i.	Artwork on the memorial booklet	£250.00
ii.	Typesetting and general assistance	£250.00
iii.	Dummy copy of book	£15.00
iv.	Photocopying (see spreadsheet)	£9.70
		£524.70

16. (Photocopying by school as detailed on spreadsheet, but not yet to pay: awaiting invoice)
£36.94

Total		£3,248.56	
Less allocation		(£3000.00)	
Over budget			£248.56

Proposed: Cllr Barker

Seconded: Cllr Makepeace

ii. **Current Net Balances were noted:**

To note Current Net Balances

Current Account as at 5.11.2018	£200.00
Business Reserve Account 1. as at 5.11.2018	£45,061.62
Business Reserve Account 2. as at 5.10.2018	£12,005.43

iii. **It was noted that the External Auditors have now completed their audit and issued a Final Certificate with no issues or points to note. The Final Certificate is currently on the village noticeboard and on the village website.**

Resolved to note and accept the findings of the External Auditors and to approve the advertisement of their Final Certificate

Proposed Cllr Barker

Seconded Cllr Makepeace

29. Correspondence

Written and email correspondence about Freedom of Information requests and the DPA.

Emails regarding the war memorial.

Emails regarding the Parish Council insurance.

Emails regarding the newsletter delivery.

Emails regarding arrangements around Remembrance Sunday

Emails regarding the Grow Wild Community Grant

Emails regarding arrangements at Christmas

Emails regarding the buses serving Wincham

Emails regarding a green wheelie bin to serve the volunteers in Linnards Lane Playing Field

Emails regarding Manchester Airport

30. Any Other Business.

- The clerk was asked to request that the Community Centre management turn on the heating half an hour before meetings because the heating mechanism is very noisy and disruptive.*
- Former Councillor Frank Smith is in a nursing home. Cllr Makepeace has delivered three amaryllis and snowdrops and will give him a Christmas card from the Parish Council.*

AGENDA PART 2

The remainder of the agenda was held in closed session not open to the public or press and related to updating personnel matters.

The meeting was declared closed at 9.30pm

Naomi Morris

15.12.2018