



MINUTES OF THE MEETING OF WINCHAM PARISH COUNCIL HELD ON WEDNESDAY 17 OCTOBER 2018 at 7.30 PM AT WINCHAM COMMUNITY CENTRE

Present:

Parish Councillors: I Parr, A Makepeace, R Casson, D May and G Birbeck
Ward Cllrs N Wright, L Gibbon and D Hammond
Parish Clerk N Morris

No concerns were expressed during the public forum.

1. Apologies for absence

Apologies had been received from Cllrs K Barker, N, Morgan, C Powell and N Brown and PCSO Wiggins Resolved to accept the apologies and note the absence of Cllr D Turner

Proposed: Cllr May

Seconded: Cllr Birbeck

2. Declarations of any

(a) disclosable pecuniary interests or

(b) other disclosable interests

As are required under Chapter 7 of the Localism Act 2011.

Cllr Birbeck declared an interest in the application for a donation by the Wincham Astronomy Club.

3. Minutes of the Parish Council Meeting on Wednesday 19 September 2018

Resolved that the Minutes for the meeting held on Wednesday 19 September 2018 be confirmed as a correct record

Proposed Cllr Birbeck

Seconded Cllr Casson

4. There were n matters Arising from Previous Meeting.

5. A report was received from the Unitary Councillors

- i. Cllrs Wright and Hammond may be able to attend the Wincham War Memorial ceremonies, but Cllr Gibbon is unavailable.*
- ii. CWAC post consultations on their website. A consultation on a tree strategy ended in September 2017, but remains unimplemented. Cllr Gibbon is requesting progress.*
- iii. All three Councillors support the objection to the TATA application and are pressing for an independent evaluation of air quality. CWAC have objected to the TATA application, as have all three local MPs. There is a CWAC motion up for debate for more air quality monitoring across the region.*
- iv. The Parish Council was encouraged to write to the CWAC CEO in opposition to the forced implementation of the proposed 20mph zones across some of Wincham.*
- v. Parking charges of 20p are to be introduced in Northwich.*

6. PLANNING

A. APPLICATIONS

Site Address: **Building To Rear of Concept House Pickmere Lane Wincham Northwich Cheshire CW9 6EB**

Proposal: **Change of Use from Dog Groomers to One dwelling**

Reference Number: **18/03926/FUL**

<http://pa.cheshirewestandchester.gov.uk/online-applications/>.

comments, please by:

7 November 2018

Resolved that the Parish Council did not object to this application, but wished to register concerns about parking for the new dwelling, particularly since it is on a dangerous junction and close to the school.

Proposed Cllr Birbeck

Seconded Cllr Parr

B. APPROVALS

- i. **Proposal:** Variation of conditions 3 (plans) and 4 (arboricultural survey) of planning permission 18/00422/FUL

Location: Arosa Linnards Lane Wincham Northwich Cheshire CW9 6ED

Approval

- ii. **18/02949/FUL**

Proposal: New front square bay window, reposition main entrance door on side elevation single storey rear and side extension and associated alterations

Location: 5 Ashgate Lane Wincham Northwich Cheshire CW9 6PN

Approval

- iii. **18/02961/FUL**

Proposal: Removal of existing steps and construction of platform and ramp

Location: 23 The Brambles Wincham Northwich Cheshire CW9 6QT

Approval

A. REFUSALS

18/01674/FUL

Proposal: Demolish greyhound training facility and build one single storey dwelling with associated landscape works and driveway.

Location: Land To Rear of 60 Church Street Wincham Northwich

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Refusal

- C. The current Wincham Parish Council policy not to comment on domestic planning applications which have no additional impact on the village was discussed, as was the suggestion of ChALC that this policy be codified into the following wording:**

“The Council Policy on domestic extensions that have de minimis impact on local amenity is not to make any comment to CW&C Planning Department.”

Resolved that the Parish Council will not adopt the proposed wording, but rather leave the position that the Parish Council does not generally comment on domestic planning applications, but reserves the right so to do on any and all applications

Proposed Cllr Casson

Seconded Cllr Makepeace

- 7. The review by CWAC of its UK Parliamentary polling districts and places was discussed and it was agreed that the Councillors would comment as individuals.**
- 8. Sue Statham was not present to address the meeting regarding CHAIN and TATA.**
- 9. The HS2 Phase 2b – autumn 2018 consultations were discussed and it was agreed to publicise the consultation on the village Facebook page**

- 10. An application for a donation from the Wincham Astronomy Club was considered and the meeting was addressed by the Chairman of the Astronomy Club. (Cllr Birbeck left the room whilst this item was discussed and resolved.)**

The club is open to everyone and the meetings are often well attended by all ages, including children. The club meets once a month and the fee is £2, but that does not generate sufficient funds to buy a projector and screen. Outside speakers come to talk, but they need a projector.

If the club owned a projector and screen, it would be happy for other groups to use them within in the Community Centre.

The Unitary Councillors said they would be reviewing their budget shortly and would consider helping the Astronomy Club.

Resolved that the Parish Council will donate £100 to the Wincham Astronomy Club

Proposed Cllr Makepeace

Seconded Cllr May

- 11. There was no report from PCSO Wiggins**

- 12. The resignation from the Parish Council of Cllr Steve Hardman was noted and the clerk was asked to continue the advertisement process for a replacement Parish Councillor.**

- 13. Sub-Committees and Working Parties**

- i. No dates were known for sub-committee meetings before the next Council Meeting.
- ii. The Grounds Maintenance Working Party instructed the Clerk to ask Northwich TC to patch the substantial holes in the tarmac and wetpour around the play equipment.
- iii. No updates were received from other Working Parties.

- 14. The rota for the responsibility for inspections was noted:**

19/09/2018	Cllr Barker
17/10/2018	Cllr Powell
20/11/2018	Cllr Birbeck
20/12/2018	Cllr Turner
22/1/2019	Cllr May
20/2/2019	Cllr Parr

Inspections sheets are required for each individual week. Inspection sheets may be scanned and sent to the clerk at winchampc@talktalk.net or sent by post to 22 Churchfields Bowdon WA14 3PJ.

- 15. A report on the children's competition for Rules for the Park was postponed.**

- 16. The painting of the railings at the Linnards Lane Playing Field was reviewed and it was noted that the Parish Council has a Green Flag plaque to display.**

- 17. Buying a green garden waste "wheelie bin" for the volunteers to use when tending the flowerbeds in Linnards Lane was discussed. Northwich have quoted £24.50 per week to empty, but would supply a bin without charge.**

Resolved that Northwich be asked to supply a bin if they will empty it as required, otherwise alternative arrangements will be necessary

Proposed Cllr Casson

Seconded Cllr May

- 18. The Memorial Garden and the new War Memorial and the booklet to give biographical details of the deceased were discussed and Cllr May was thanked for all her work.**

- 19. Arrangements for 10 and 11 November, marking the creation of the war memorial were discussed.**

The cost to the Parish Council will be roughly the £3000 allocated.

It was noted that Tracey Outram was originally to be paid £200 for the artwork for the booklet, but she has done a great deal of other work in typesetting also.

Resolved that Tracey Outram should be paid ££500 for the artwork for the memorial booklet and typesetting

Proposed Cllr Makepeace

Seconded Cllr Birbeck

20. It was noted that the Friends intend to gift the completed war memorial to the Parish Council and then to disband.

Resolved that the Parish Council wished to express their deep thanks to the Friends for all their work and achievement

Proposed Cllr Parr

Seconded Cllr Casson

21. Progress on displaying the Jet Commemorative Stone was discussed.

Cllr Birbeck's brother is designing a plinth with a Perspex cover.

22. Trees within the parish and tree planting plans within Linnards Lane Playing Field were discussed

An additional tree may not be required within the Linnards Lane Playing field, but might be better placed elsewhere within the village.

Two of the original trees planted on the Playing field have died and need replacing. The trees will cost approximately £25 each, with an additional cost of around £5 for tree guards. The Council recommended that a professional be asked to plant the trees.

23. It was noted that there had been no progress made on the Neighbourhood Plan for six months.

24. Marking the retirement of Rev Brian Harris was discussed

Resolved that the clerk request permission from Highways for a tree to be planted (at the cost of the Parish Council) to honour Rev Brian Harris. The tree would replace a previous dead tree at the junction of Green Lane and Linnards Lane. There would be a plaque honouring Rev Harris.

Proposed Cllr Casson

Seconded Cllr May

25. Widening the scope of the Pizza Night Fund held by the Parish Council into a fund to be used for village events designed for Wincham children was discussed.

Resolved that the Pizza Night Fund be widened into a Children's Entertainment Fund

Proposed Cllr Casson

Seconded Cllr Makepeace

26. Arrangements for Christmas were discussed and noted including:

- i. Santa Claus visiting Wincham probably on 16 November;**
- ii. The lighting of the Christmas tree on Chapel Street on 30 November;**
- iii. On 1 December, the lighting of the Christmas tree in Linnards Lane and a proposed joint Wincham School/Parish Council event with the Parish Council providing a craft activity, but with the School responsible for insurance and booking the hall and refreshments etc;**
- iv. The Parish Council Carol Concert on 15 December.**

27. There was no feedback reported from meetings attended by members on behalf of the Parish Council.

28. Storage facilities for Parish Council items was not discussed.

29. The suggestion by the Salvation Army for a recycling bin was discussed, but there was nowhere for a bin to be located. It was noted that the school did run a recycling scheme for old clothes.

30. It was noted that a Freedom of Information request received by the Parish Council has been referred to the Information Commissioner's Office for adjudication. The Parish Council will abide by the guidance given.

31. Reports were received on Village Communication.

- i. The newsletter – the next edition is being prepared, with the aim to distribute it in the end second half of November.
- ii. The village website – no changes were reported.
- iii. Arts and performance around the Wincham area – 102 attended George Egg and 80% were local. Bookings can now be made via a third party.

32. Accounts:

- i. The following payments were considered:

Resolved to settle the following accounts

- | | | | |
|---|---------|---------|---------|
| 1. Northwich Town Council for works on Linnards Lane Playing field and Chapel Street; | | | |
| i. Invoice 3095 dated 2/10/2018 | £318.50 | | |
| VAT | £63.70 | | |
| | | £382.20 | |
| ii. Invoice 3094 dated 2/10/2018 | | | |
| for the removal of benches | £100 | | |
| VAT | £20.00 | | |
| | | £120.00 | |
| | | | £502.20 |
|
 | | | |
| 2. Invoice Reference: INV_S003829 Keep Britain Tidy | | | |
| Invoice Date: 19 Sep 2018 Elizabeth House | | | |
| The Pier | | | |
| Wigan | | | |
| WN3 4EX | | | |
| United Kingdom1 x Green Flag Award Winner Plaque | | | £69.50 |
|
 | | | |
| 3. Mr Michael D Johnson of 125 Lime Avenue, Weaverham | | | |
| Northwich, Cheshire, CW8 3DJ for painting the railings | | | |
| Labour | £260.00 | | |
| Extra paint costs for the primer and gloss | £37.00 | | |
| | | | £297.00 |
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 | | | |
| 4. Reimbursement of Clerk for 7 Remembrance Day Wreaths ordered by telephone: | | | |
| 7 x Type B £17.00 | | | £119.00 |
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| 5. Clerk's salary for October 2018 35 hours @ £10.72/hour | | | £375.20 |

Proposed: Cllr Casson

Seconded: Cllr May

- ii. Current Net Balances were noted:
- iii. To note Current Net Balances
 - Current Account as at 5.10.2018 £200.00
 - Business Reserve Account 1. as at 5.10.2018 £48,438.52
 - Business Reserve Account 2. as at 5.10.2018 £12,005.43
- iv. It was noted that the External Auditors have issued a Certificate of Non-Completion of the Audit. This Certificate has to be displayed for 30 days on the village noticeboard and on the website. The External Auditors have also issued their invoice, but agreed it need not be paid until the audit is complete. There is no information currently available as to when this might happen.
- v. It was noted that External Auditors have issued a provisional timetable for the audit for the year ending 31.3.2019 which is unworkable with the usual timing for Wincham

Parish Council meetings. The External Auditors have indicated that this timetable should be adjustable, once their calendar is working for 2019.

33. Correspondence

1. Emails concerning trees and bushes.
2. Written and email correspondence about Freedom of Information requests.
3. Correspondence regarding the annual audit by the External Auditors
4. Emails regarding TATA.
5. Emails regarding the war memorial.
6. Emails regarding the Parish Council insurance renewal.
7. Correspondence regarding a proposed 20mph zone within Wincham.
8. Emails regarding arrangements around Remembrance Sunday
9. Telephone call about the lack of benches in the Linnards Lane Playing Field
10. Emails regarding the Police & Crime Commissioner's Safer Community Fund
11. Emails regarding the Grow Wild Community Grant
12. Emails regarding arrangements at Christmas

34. Any Other Business.

None was reported.

AGENDA PART 2

The remainder of the agenda was held in closed session not open to the public or press and related to updating personnel matters.

The meeting was declared closed at 9.47pm

*Naomi Morris
1.11.2018*