



MINUTES OF THE MEETING OF WINCHAM PARISH COUNCIL HELD ON WEDNESDAY 16 OCTOBER 2019 at 7.30 PM AT WINCHAM COMMUNITY CENTRE

Present:

Parish Councillors: I Parr, K Barker, A Makepeace, D May, G Birbeck, D Kelly and R Casson
PCSO Wiggins
Parish Clerk N Morris

No concerns were expressed during the public forum.
The meeting started at 07.33.

1. Apologies for absence

Apologies had been received from Cllrs C Powell, A Webster and Morgan and from Unitary Councillors Wright

*Resolved to accept the apologies
Proposed Cllr Makepeace
Seconded Cllr Barker*

2. Declarations of any

- (a) disclosable pecuniary interests or**
- (b) other disclosable interests**

As are required under Chapter 7 of the Localism Act 2011.

*Cllrs Barker and May declared their membership of SID (Item 7).
No further declarations were made.*

3. Minutes of the Parish Council Meeting on Wednesday 19 June 2019 and of the Parish Council Meeting 18 September 2019

Resolved that the Minutes of the Meeting of 19 June 2019 be accepted as a true and complete of the meeting.

*Proposed Cllr Birbeck
Seconded Cllr Casson*

Resolved that the Minutes of the Meeting of 18 September 2019 be accepted as a true and complete of the meeting.

*Proposed Cllr Barker
Seconded Cllr May*

4. Matters arising from the previous meeting.

The clerk reported that the adult pads for the defibrillator had been replaced and the defibrillator was operational.

5. Debra Kelly was welcomed as a new Parish Councillor.

6. Andrew Jones, Traffic Management Officer at Cheshire Police was welcomed to the meeting to discuss speed limits.

Within the 20mph zone, a speed limit of 20 is entirely legal and enforceable, but the police do not normally expend resources enforcing 20mph limits unless the character of the road makes it appropriate for such a speed limit.

The police had not been involved in the CWaC process that resulted in the speed limit within Wincham changing, but they supported the idea of lowering the speed at which cars travel. Lower speeds in built-up areas are safer for everyone.

Members explained to Andrew Jones that until recently the speed limit for Church Street had been 40mph. This had only been reduced to 30mph after extensive campaigning by residents. Parish funds, augmented by those of the Unitary Councillors for Marbury, had then paid for two interactive speed signs, one on Church Street and the other on Pickmere Lane. The Church Lane sign was now only a handful of yards from the 20mph zone, which was confusing for motorists. Cheshire West had refused to move the sign unless the costs were covered by the Parish Council.

A driver now traveling through Wincham, from Chapel Street, would now encounter the following speedlimits within the village: 50,30,40,50,30,20,30. This was disorientating for drivers and detrimental to the environment because of the constant braking and accelerating.

Andrew Jones stressed that research has consistently shown that lowering a speed limit does reduce the speed that most drivers travel. It is, therefore, safer. PCSO Wiggins said that a speeding test had been carried out earlier in the day on Church Street resulting in only one driver being apprehended exceeding the speed limit.

Andrew Jones explained that CWaC will conduct tests after one year to ascertain the effect of the new speed limits. He agreed that the village needed consistency and transparency.

7. Representatives of SID (STOP INCINERATORS IN DISGUISE) were welcomed to the meeting to discuss the opportunity to improve recycling within Wincham.

Mr John Barnes and Mrs Luise Crawford explained that SID had been created ten years ago to campaign against the building of a waste incinerator in Wincham. A 110 page report on waste management and the alternatives to incineration had been prepared and circulated to Unitary Members. The campaign had been successful, no incinerator was built and then SID had become inactive. Its members, however, had extensive knowledge and understanding about waste disposal and recycling and now SID has come together again to improve recycling within Wincham.

Members of SID have met with CWaC and are now working with the Unitary Council to improve awareness and seek out opportunities for more waste to be recycled. One suggestion is that some Wincham residents be part of a pilot project, testing out techniques to raise public understanding of recycling. Members of SID will also visit schools to explore the issues and may write articles for the Wincham Word.

Members were warned that the contract for waste collection ends in March 2020 and that this may affect the local service.

Members thanked SID for their advice and information and gave assurances that Wincham Parish Council supports their goals for recycling.

8. No Unitary Councillors were present.

9. There were no reports of issues on the streets of Wincham.

10. Tree planting and any other horticultural matters within Wincham were discussed and commissioning an annual review of all trees for which the Parish Council is responsible was considered.

The clerk was asked to obtain three quotations for tree surveys that would provide a risk analysis for the Parish Council regarding trees for which the Parish Council is responsible. The survey would also satisfy insurance requirements.

It was reported that Wincham School has agreed in principle to participate in a tree-planting exercise on land belonging to Thor. If this proceeds, Marbury Forest will donate five street trees to Wincham, with support over planting.

The Women's Institute propose to plant a tree in the Memorial Garden to replace one that has died. The new tree will be an historic variety of eating apple, dating back to the time of the First World War.

11. PCSO Wiggins reported to the meeting:

Reports of males going from door to door selling goods in the area.
Parking issues monitored during school hours.
Police surgeries held dates are on the Cheshire Police website and advertised on the village notice board.
Local issues/concerns addressed.
Dates to be confirmed re school talks.
Visible patrol in the area.
Advisory parking notices have been issued to offending vehicles parking on pavements. Vehicles will be monitored if they persist then fixed penalty notices will be issued. Parking is the council's responsibility – Police will deal with obstruction issues where they are causing a problem.
Any issues or concerns have been placed on social media.
Speed monitoring conducted in the area.

PCSO Wiggins explained to Members that she did her best to spend time in Wincham, but that the area over which she is responsible has widened, putting more stress on her time.

Members raised problems with parking around the school. PCSO Wiggins advised that it would be possible for the school to purchase cones from the police, to prevent parking in inappropriate places during busy times, but the cones could not be left out permanently. The clerk was asked to write to the school, making this suggestion.

12. PLANNING

The following matter was noted:

A. APPLICATIONS

i. Site Address: Land Off Cookes Lane Rudheath Northwich

Proposal:

Proposed partial removal of furnace bottom ash (FBA) bunding comprising of two bunds of lime bed 4 and the temporary manufacture of clinker blocks (utilising the extracted FBA) and associate works, including removal of lime (calcium carbonate) from lime bed 4 to lime bed 5, provision of a concrete working platform, temporary access routes, drainage, erection of hoarding's and landscape restoration over a 2 year period and the restoration of lime bed 5 over a 3 year period

Reference Number: **18/04735/FUL**

Case Officer:

Mrs Hazel Honeysett

01244 977733

hazel.honeysett@cheshirewestandchester.gov.uk

Ward: Shakerley

Parish: Wincham

<http://pa.cheshirewestandchester.gov.uk/online-applications/>.

Comments by: **10 October 2019 (applied for an extension)**

It was noted that this application is not within Wincham. The clerk was asked to notify Planning that the notification may have been sent to the wrong parish council.

13. No report had been received on CHAIN

It was noted that Mrs Sue Statham is suffering from health problems. Mrs Statham has served the village as a campaigner and volunteer for many years.

Resolved that, on behalf of Wincham Parish Council, the clerk send flowers to Mrs Statham to thank her for all her support and work for the village as a volunteer and campaigner for many years.

Proposed Cllr Makepeace

Seconded Cllr Barker

14. Dates for Parish Council meetings in 2020 were discussed. The agreed dates are:

15 January 2020
26 February 2020
18 March 2020
22 April 2020 (one week later than the usual pattern)
19 May 2020
17 June 2020
15 July 2020
16 September 2020
20 October 2020
18 November 2020

15. Sub-Committees and Working Parties

- i. No dates were known for sub-committees meetings to be held before the next Council Meeting.
- i. The Grounds Maintenance Working Party will consider whether to apply to the extended FCC Communities Foundation Operational Area in Lostock Gramam. Three costings would be required.
- ii. No updates were received from other Working Parties.

16. The rota for inspections was noted:

17/8/2019	Cllr Barker
18/9/2019	Cllr May
16/10/2019	Cllr Parr
20/11/2019	Cllr Makepeace
20/12/2019	Cllr Morgan

Inspections sheets are required for each individual week. Inspection sheets may be scanned and sent to the clerk at winchampc@talktalk.net or sent by post to 22 Churchfields Bowdon WA14 3PJ.

17. The consultation over flight paths taking place at Manchester Airport was noted.

18. Plans by British Telecom to remove the telephone box on Church Street were noted and discussed. Wincham would want to keep the telephone boxes whilst they are being used.

19. The clerk was asked to remove the issue of an offer by a resident at his expense to replace the chain link fence on the perimeter of the Linnards Lane Playing Field from the agenda. It will be handled in future by the Grounds Maintenance Working Party.

20. A discussion took place of arrangements for Remembrance Sunday in Wincham.

21. Sending a wreath to Lostock Gramam Church on Remembrance Sunday was discussed.

The village Facebook page will invite anyone wishing to represent Wincham at the Lostock Gramam Remembrance Sunday ceremony to contact the clerk.

22. It was noted:

- i. Wincham will shortly receive funds from the Community Infrastructure Levy relating to new homes built in the parish. The neighbourhood portion of CIL can be spent on:
 - (a) the provision, improvement, replacement, operation or maintenance of infrastructure; or
 - (b) anything concerned with addressing the demands that development places on an area.Infrastructure is defined as:
 - a) Social infrastructure: e.g. art and culture, sports halls, education, health, social care, emergency services, community centres, village halls
 - b) Physical infrastructure: e.g. pavements, cycleways, flood defences, highways, transport links
Green infrastructure: e.g. play areas, public open space, woodlands.

- ii. *that Wincham Parish Council will receive 15% of the CIL: if a Neighbourhood Plan had been completed before the development had been approved the CIL would have been 25%.*

23. It was noted that a meeting regarding the Neighbourhood Plan would take place shortly.

24. A report was received on the unveiling of the Jet Commemorative Stone on 21 September

This had been a most successful event. Everyone present had enjoyed learning more about the history of the Jet Stone and its connection to the Wincham area. The Northwich Guardian had reported the story.

Cllrs Birbeck, Parr and May were thanked for their work on this item.

25. Arrangements for the Unsung Heroes Event 11-3pm on 19 October were discussed.

26. Events for Christmas 2019 were discussed.

30 November the Chapel Street Christmas tree will be lit at 6.30pm

1 December Lantern Parade across to the Linnards Lane Christmas tree and the tree will then be lit at 4pm.

7 December 2.30-5.30pm Carol Concert.

14 December Sleigh Run by Father Christmas

15 December 1-4pm Winter Wonderland, organised by Wincham School

27. No reports of events attended by Councillors or the clerk in an official capacity were reported.

28. Reports were invited on Village Communication, including:

- i. **The newsletter: the next edition is planned for October/November.**
- ii. **Any changes or additions for the village website – none were reported**
- iii. **The village Facebook page and other social media were reported as prospering:**
- iv. **Arts and performance around the Wincham area: there had been a CRTA production, *Done to Death, By Jove* on 5 October. This was an excellent show, but had run at a loss.**

29. Accounts:

- i. **The following payments were considered**

1.	Northwich Town Council maintenance of the Playing Fields:			
	i.	Invoice 3783 30/09/2019	£318.50	
		VAT	£63.70	£382.20
		Less credit		(£0.50)
				£381.70
2.	Outstanding VAT for Keep Britain Tidy			£13.90
	Elizabeth House			
	The Pier			
	Wigan			
	WN3 4EX			
3.	Cheshire West & Chester Uncontested Election Charge			£197.00
	Chester West & Chester Council			
	PO Box 187			
	Ellesmere Port			
	CH34 9DB			
4.	PKF Littlejohn LLP			
	PKF Littlejohn LLP, Credit Control (SBA), 2nd Floor, 1 Westferry Circus, Canary Wharf,			
	London E14 4HD			

Professional services rendered in connection with the following:
Limited assurance review of Annual Governance & Accountability Return for year ended 31 March 2019

		£200.00	
Additional charges (where applicable)		£0.00	
Additional fees (where applicable) as detailed by separate cover		£0.00	
	VAT @ 20%	£40.00	
			£240.00

5. Cardiac Science			
Adult pads for the defibrillator		£35.00	
	Shipping	£5.95	
		VAT	£8.19
			£49.14
6. Reimbursement for Clerk for Remembrance Sunday wreath		£15.00	
7. Clerk's salary for October 2019: £11.22 x 35 hours per month		£392.70	£407.70

Resolved to settle the above-listed accounts

Proposed: Cllr Barker

Seconded: Cllr Makepeace

ii. Current Net Balances were noted

Current Account as at 4.10.2019	£200.00
Business Reserve Account 1. as at 4.10.2019	£38,443.53
Business Reserve Account 2. as at 4.10.2019	£12,029.43

- i. It was noted that the External Auditor has completed the annual Audit and issued the Final Certificate which is displayed on the noticeboard and on the Parish Council website. Further it was noted that the External Auditor has issued guidance recommending the Parish Council consider adopting a Valuation Policy for Gifted Assets for the Fixed Assets Register.**

A draft of a new Valuation Policy for Gifted Assets to be shown in the Fixed Assets Register was considered:

Wincham Parish Council Valuation Policy for Gifted Items for the sake of the Fixed Assets Register

Paragraph 5.59 in the guidance section of the Practitioners' Guide for Parish Councils states that where assets are gifted at zero cost to an authority they should be recorded at a nominal value of £1 as a proxy for the zero cost. This nominal value serves to ensure there is visibility of the asset within the accounting records.

It is therefore the intention of Wincham Parish Council that all assets gifted to Wincham Parish Council be in future recorded in the Fixed Assets Register as having a nominal value of £1 for each item.

Resolved to note and fully accept the findings of the External Auditor and fully to implement any changes recommended

Proposed: Cllr May

Seconded: Cllr Barker

Resolved to note the recommendation of a new Valuation Policy for Gifted Assets to be shown in the Fixed Assets Register and to adopt the draft of the same

Proposed: Cllr May

Seconded: Cllr Barker

30. Correspondence

- 1. Emails relating to audit details.**
- 2. Emails with the PCSO Wiggins relating to policing matters within Wincham.**
- 3. Emails relating to overgrown footpaths.**
- 4. Emails relating to maintenance issues in the playing fields.**
- 5. Emails relating to aircraft noise and flight paths from the airport.**
- 6. Emails relating to the Jet Stone.**
- 7. Emails over the Christmas Tree Woods.**
- 8. Emails relating to the defibrillator.**
- 9. Emails over cars parking on grass verges on Chapel Street.**
- 10. Emails and telephone calls relating to preparations for Christmas.**
- 11. Emails relating to the Unsung Heroes event.**
- 12. Emails relating to vehicles parking on the pavement on Linnards Lane and other vehicles driving over the grass on the junction with Green Lane.**
- 13. Emails relating to the 20mph zones in Wincham.**
- 14. Emails relating to the site of the former Black Greyhound.**
- 15. Emails relating to recycling.**
- 16. Emails trying to trace a lady in Wincham.**
- 17. Emails regarding wreaths for Remembrance Sunday.**
- 18. Emails relating to the proposed CWaC Policy on Enforcement.**
- 19. Emails relating to cold-callers.**
- 20. Emails relating to the Jet Stone.**
- 21. Emails over the Christmas Tree Woods.**
- 22. Emails over cars parking on grass verges.**

31. Any Other Business.

- i. A large cut Christmas tree has been offered to the village for a donation to charity. Members felt that Wincham had its own, growing Christmas trees.*
- ii. The noticeboard in Linnards Lane has been damaged. It is planned to remove the plastic protection panel to make access easier for members of the public.*

The meeting was declared closed at 9.38pm

Naomi Morris 1/11/2019