

## WINCHAM PARISH COUNCIL

### MINUTES OF THE MEETING OF WINCHAM PARISH COUNCIL HELD ON WEDNESDAY 17 SEPTEMBER 2014 at 7.30 PM AT WITTON ALBION, WINCHAM

#### Present:

**Parish Councillors:** A Makepeace, K Barker, I Parr, D Pugh,  
D Turner, P O'Halloran and F Smith.

**Ward Member:** D Hammond, M Byram and N Wright

**Parish Clerk:** N Morris

**Ian Ross of the Press**

No concerns were expressed during the public forum that was not dealt with elsewhere in the Minutes.

#### 1. Apologies for absence

*Resolved to accept apologies from Councillors L Moss, D Cooke and B Cooke.*

*Proposed: Cllr Barker*

*Seconded: Cllr Pugh*

*Cllr Casson had not sent apologies and the clerk was asked to write to Cllr Casson.*

#### 2. Declarations of any

**(a) disclosable pecuniary interests or**

**(b) other disclosable interests**

**As are required under Chapter 7 of the Localism Act 2011.**

*No declarations were made.*

#### 3. Request for Dispensation

The Clerk invited any members who had a Disclosable Pecuniary Interest in any items on the agenda to provide her with an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting.

*No applications were received.*

#### 4. Minutes of the Parish Council Meeting on Wednesday 16 July 2014.

*Resolved that the Minutes for the meeting held on Wednesday 16 July 2014 be confirmed as a correct record.*

*Proposed Cllr Barker*

*Seconded Cllr Turner*

#### 5. Matters Arising from Previous Meeting. .

*No matters were reported.*

#### 6. A report was received from PCSO Hambleton.

#### 7. A report was received from the Unitary Councillors.

- *Flood defences costing £2.7m will start in Northwich shortly.*

- *Northwich Leisure Centre will open in spring 2015.*

- *Contracts have been exchanged for a new Odeon cinema and a new ASDA supermarket.*

*The unitary councillors were asked if they were aware of any developments surrounding the Wincham Urban Village. They had nothing to report.*

#### 8. The procedure and decision made by Cheshire West and Chester Council in the matter of 14/02588/FUL (Canal House) was considered, together with any response that should be made by Wincham Parish Council.

*Resolved that the clerk should submit a formal complaint against the handling of this application.*

*Proposed Cllr Turner  
Seconded Cllr Barker*

*The clerk was also asked to make contact with the developer of Canal House to investigate whether it would be possible to arrange a point of public access to the canal.*

- 9. Mrs Dockney was welcomed to the meeting to discuss how the Parish Council serves the residents in the Chapel Street area of Wincham and to discuss the Chapel Street Playing Field.**  
*Mrs Dockney told the meeting that there was nothing at the Chapel Street end of the village for children. Mr Roy Mainwaring explained to the meeting the history of the Chapel Street Playing Field and the fact that it did not belong to the Parish Council.  
It was noted that there was to be a new playground created at the Lion Salt Works which would be open to the public and that there was a footpath from Chapel Street to Marston.  
Mrs Dockney and several other residents still felt that they needed additional equipment in the Chapel Street Playing Field.  
The Chairman stressed that Wincham was one village and asked that residents did not refer to "Upper" and "Lower" Wincham.*
- 10. A report was received from the HS2 Working Party including the village petition delivered at the meeting at Lach Dennis on Saturday 13 September.**  
*The Government consultation ended at the end of January A major statement on the project is expected in November.*
- 11. A report was given on the progress made in planning the breakfast event to be staged by Wincham Parish Council to bring together businesses within the village.**  
*It was hoped to hold the Business Breakfast in November.*
- 12. Resolved that thanks were extended to Cllr Turner for the installation of the new benches in the Linnards Lane Playing Field.**  
*Proposed Cllr Barker  
Seconded Cllr Parr*
- 13. A report was received from the Playing Fields Working Party and in particular on the issue of the grounds maintenance contract.**  
*The working party is awaiting details from the Mersey Forrest over the number of trees to be planted.*
- 14. It was noted that the next Neighbourhood Walk with CW&C would take place on 18 September and any issues that should be raised were discussed.**
- 15. The final recommendations of the Community Governance Review by Cheshire West and Chester Council were discussed.**
- 16. It was noted that no sub-committees were planned to be held before the next Council Meeting.**
- 17. The Parish Council considered re-appointing:**
  - i. The current Internal auditor, JDH Services Ltd**  
*Resolved that JDH Services Ltd be re-appointed as the internal auditor for Wincham Parish Council.  
Proposed Cllr Turner  
Seconded Cllr Pugh*
  - ii. The current external auditor, BDO.**  
*Resolved that BDO be re-appointed as the external auditor for Wincham Parish Council.  
Proposed Cllr Pugh  
Seconded Cllr Barker*
- 18. Insurance:**
  - i. The re-appointment of Zurich Municipal as the insurer for the Parish Council at an annual premium of £2,262.57 was considered.**

*Resolved that Zurich Municipal be re-appointed as the insurer for Wincham Parish Council.*

*Proposed Cllr Parr*

*Seconded Cllr Barker*

- ii. **It was considered whether the Parish Council wished to add public liability insurance arising directly from the new memorial garden and (when it is built) for the war memorial.**

*Resolved that Wincham Parish Council did not wish to add public liability insurance arising directly from the new memorial garden and (when it is built) for the war memorial.*

*Proposed Cllr Turner*

*Seconded Cllr O'Halloran*

**19. Consideration was given as to whom to give two tickets to The Bridgewater Hall to hear The Sixteen on Sunday, 8 February 2015**

*Resolved that the tickets be offered to Angela Sidwell and her husband as a token of appreciation for what they have accomplished for the village of Wincham.*

*Proposed Cllr Turner*

*Seconded Cllr Barker*

**20. The Impact of volunteers was considered:**

- i. *Resolved that the thanks of the Parish Council were expressed for the voluntary work of PSCO Hambleton with the local young people over the school summer holidays.*

*Proposed Cllr Turner*

*Seconded Cllr Barker*

- ii. *Resolved that the thanks of the Parish Council were expressed for the work of Angela Sidwell and her husband in constructing the benches and creating the flowerbeds in the Linnards Lane Playing Field.*

*Proposed Cllr Parr*

*Seconded Cllr Turner*

**21. The problem of pedestrian and wheelchair access throughout the village was discussed. The Parish Council had specifically been asked to consider:**

- i. **Cars parking on pavements making it difficult for pedestrians walking along pavements in the village and**

The clerk was requested to put the issue of parking on pavements on the next agenda.

- ii. **Access for wheelchairs into the Spar shop.**

*Resolved that the clerk be asked to write to the Spar to consider disabled access into and around the shop.*

*Proposed Cllr Turner*

*Seconded Cllr Parr*

**22. Road Safety:**

- i. **The Parish Council considered how it could become involved in the national Road Safety Week (17-23 November 2014).**

- ii. **It was noted that Mr Richard Friar of Home Farm:**

a) **wished to thank the Parish Council for its help in achieving a 40mph limit for a stretch of Linnards Lane;**

b) **requests that volunteers come to help operate a SID speed monitor placed on this stretch to encourage drivers to observe the new speed limit.**

**23. The War Memorial:**

- i. **To note that the war memorial will not be available by the Remembrance Sunday 2014. A Service of Dedication, in advance of using the war memorial for Remembrance Sunday 2015 was considered.**

- i. **Cllr Kenton Barker will act as a representative of Wincham Parish Council to the church at Lostock Gralam on Remembrance Sunday 2014 (9 November).**

- ii. The offer of Rev Brian Harris to come to a Parish Council meeting to discuss the war memorial and a dedication service was welcomed.

**24. Linnards Lane Inspections**

It was discussed how to ensure that inspection sheets are received regularly from councillors. Without these sheets, the Parish Council will not be covered by its insurance. This could cost many thousands of pounds, if and when a claim is received.

*Resolved that the clerk be asked to write a monthly rota running from one Parish Council meeting to the next.*

*Proposed Cllr Barker*

*Seconded Cllr Parr*

**25. i. Linnards Lane Playing Field Inspection Reports**

- i. The clerk requested, but did not receive completed inspection sheets of the playing fields for the following dates for the inspections conducted by councillors:

<b>16/6/2014</b>	<b>Cllr O'Halloran</b>
<b>23/6/2014</b>	<b>Cllr Pugh</b>
<b>30/7/2014</b>	<b>Cllr Parr</b>
<b>7/7/2014</b>	<b>Cllr Barker received already</b>
<b>14/7/2014</b>	<b>Cllr Casson</b>
<b>21/7/2014</b>	<b>Cllr Turner</b>
<b>28/7/2014</b>	<b>Cllr Parr</b>
<b>4/8/2014</b>	<b>Cllr O'Halloran</b>
<b>11/8/2014</b>	<b>Cllr Pugh</b>
<b>18/8/2014</b>	<b>Cllr Turner</b>
<b>25/8/2014</b>	<b>Cllr Barker received already</b>
<b>1/9/2014</b>	<b>Cllr Casson</b>

- ii. ii. The councillors noted the rota for the next month for the inspections conducted by councillors:

<b>8/9/2014</b>	<b>Cllr Turner</b>
<b>15/9/2014</b>	<b>Cllr Parr</b>
<b>22/9/2014</b>	<b>Cllr Barker</b>
<b>29/9/2014</b>	<b>Cllr Pugh</b>
<b>6/10/2014</b>	<b>Cllr Casson</b>
<b>13/10/2014</b>	<b>Cllr O'Halloran</b>
<b>20/10/2014</b>	<b>Cllr Parr</b>

**26. Village Communication:**

- i. *A report was given on the newsletter.*
- ii. *There were no changes or additions for the village website.*
- iii. *It was reported that if the next production, "What the Dickens" was not supported, it might be the last in Wincham for the Rural Arts Network.*

**27. Planning:**

- i. *The CW&C Planning Consultation was noted.*
- ii. *The following applications issued since the last meeting were considered;*

**APPLICATIONS FOR CONSIDERATION**

- i. **APPLICATION NUMBER: 14/03241/S73**      **DATE: 18 August 2014**

**PROPOSAL:** Removal of condition 2 (occupation of bungalow) as approved under permission 4/10474.

**LOCATION:** Elbury Ollershaw Lane Marston Northwich

**No Objection**

- ii. **APPLICATION NUMBER: 14/03387/FUL**      **DATE: 21 August 2014**

**PROPOSAL:** Single storey rear and side extension and loft conversion.

**LOCATION:** 5 Church Street Wincham Northwich Cheshire

**No Objection**

iii. **APPLICATION NUMBER:** 14/03593/DIS **DATE:** 3 September 2014

**PROPOSAL:** Discharge of conditions 5,7,14,15 and 16 of 13/00470/FUL

**LOCATION:** Land Rear Of Swan House Wincham Lane Wincham Northwich

**No Objection**

iii. *The approvals issued since the last meeting were noted.*

**APPLICATIONS APPROVED**

i. **14/02397/FUL**

**Proposal:** Garage conversion and front extension.

**Location:** 1 Shelley Avenue, Wincham, Northwich, Cheshire, CW9 6PH

**Approval**

ii. **14/02573/FUL**

**Proposal:** Single storey rear extension, chimney and internal and roof alterations

**Location:** 2 Rose Farm Court, Church Street, Wincham, Northwich, Cheshire, CW9  
6RB

**Approval**

iii. **14/02588/FUL**

Ms Liza Woodray

29 August 2014

01606 288676

[liza.woodray@cheshirewestandchester.gov.uk](mailto:liza.woodray@cheshirewestandchester.gov.uk)

**Proposal:** Construction of seven townhouses with associated parking.

**Location:** Canal Bridge House, 47 Chapel Street, Wincham, Northwich, Cheshire, CW9  
6DA

**Approval**

**28. Accounts:**

i. **Consideration was given to authorising the payments below:**

1. Northwich Town Council invoice number 1080 dated 1.7.2014

Contract work on

Chapel Lane & Linnards Lane Playing Fields:-

- |      |                                |        |
|------|--------------------------------|--------|
| i.   | 1 hour grass cutting (push)    | £23.50 |
| ii.  | 4 hour grass cutting (ride on) | £94.00 |
| iii. | ½ hour strimming               | £11.75 |

iv.	4 hours paper picking/emptying bins	£94.00	£223.25	
v.	VAT @ 20%			£44.65
				£267.90
2.	Northwich Town Council invoice number 1071 dated 23.7.2014			
	Contract work on			
	Chapel Lane & Linnards Lane Playing Fields:-			
i.	3 x 1 playground inspections	£70.50		
ii.	VAT @ 20%	£14.10		
				£84.60
3.	Northwich Town Council invoice number 1101 dated 1.8.2014			
vi.	1 hour grass cutting (push)	£23.50		
vii.	4 hour grass cutting (ride on)	£94.00		
viii.	1 hour strimming	£23.50		
ix.	5 hours paper picking/emptying bins	£117.50		
x.	3 x 1 playground inspections	£70.50	£329.00	
xi.	VAT @ 20%		£65.80	£394.80
4.	Reimbursement of Cllr Annie Makepeace for expenses over the installation of the flowerbeds and benches			£50.00
5.	Reimbursement of Cllr Lilnda Moss for expenses over the installation of the flowerbeds and benches			£19.99
6.	Hire of a room at Witton Albion for the September PC meeting			£30.00
7.	Simon Roberts printer additional fee for extra pages for Summer edition of Wincham Word:			
	170gsm Gloss x1100			£67.00
8.	Internal auditor, JDH Business Services Ltd	£108.00		
	VAT @ 20%		£21.60	£129.60
9.	Zurich Municipal for the annual insurance of the Parish Council			£2,262.57
10.	Allan James for the cutting back hedges around the Linnards Lane Playing Field			£ 570.00
11.	Clerk's salary for August 2014 35 hours @ £10.30/hour			£360.50
12.	Clerk's salary for September 2014 35 hours @ £10.30/hour			£360.50
13.	Clerk's salary for summer edition of "Wincham Word"			£100.00
14.	Reimbursement for Clerk for obtaining copies of the land of the Chapel Street Play Area from the Land Registry			£6.00

*Resolved to approve the above payments:*

*Proposed Cllr O'Halloran*

*Secoded Cllr Turner*

**ii. Current Net Balances were noted:**

<b>Current Account as at 3.7.2014</b>	<b>£200.00</b>
<b>Business Reserve Account as at 3.7.2014</b>	<b>£33,471.92</b>
<b>Bonus Saver Account as at 4.7.2014</b>	<b>£11,962.69</b>
<b>Total Bank Funds</b>	<b>£45,634.61</b>

- iii. It was noted that the External Auditor has asked questions over why donations were received during the financial year 2013/2014, but the asset register did not show the purchase during that time of additional play equipment. The clerk responded that the play equipment was installed after 31 March 2014, to match the school half term holiday. No further response has yet been received from the External Auditor.**

**29. Correspondence**

The following correspondence received since the last meeting was noted:

1. Letter from Manchester Airport, offering 2 concert tickets to the Parish Council.
2. Letter from Mrs Claire Dockney. (Please see Appendix H.)
3. Letter from TATA. (Please see Appendix I.)
4. E mail from Mr Ian Sayers concerning cars parking on footpaths in Wincham.
5. Letter from Cheshire Family History confirming their support for the war memorial project.

6. Letter from the Cheshire Playing Fields Association inviting the Parish Council to submit an entry for the annual Les George Memorial Award for playing fields. The deadline for submission was two days after receipt of the letter and so the clerk submitted a short entry on behalf of the Parish Council. There was no entry fee.
7. Letter from SITA requesting that a small plaque be displayed, acknowledging the grant given for the Linnards Lane Playing Field.
8. Letter from Mrs Keelty complaining about the Black Greyhound site.

**30. A change of name of the Linnards Lane Playing Field was considered (a suggestion of the name, "Dean Park" had been received.)**

*Resolved not to investigate this matter further*

*Proposed Cllr Smith*

*Seconded Cllr Pugh*

**31. The issue of low water pressure experienced at properties in Wincham was discussed.**

**32. The suggestion that the Parish Council should create a scheme to recognise the contribution to the village from volunteers by awarding certificates each year and publicising these in the newsletter was considered.**

*Resolved to hold the issue over to the next meeting.*

*Proposed Cllr Turner*

*Seconded Cllr O'Halloran*

**33. The possibilities offered by "time-banking" and how the Parish Council can assist in making Wincham a more supportive cohesive society was considered**

**(ii) The proposal to book the Community Centre 2-4pm on Wednesdays for parents, grandparents and any other members of the village to meet was considered and whether this would address issues of isolation and whether the cost (£9.70 per session) would be a good use of Parish Council funds.**

*Resolved to hold the matter over to a later meeting, once residents have had time to consider whether the project would be worthwhile.*

*Proposed Cllr Barker*

*Seconded Cllr Pugh*

**34. A report from the Christmas Tree Working Party was noted. It was noted that, in accordance with the previous agreement of the Parish Council that a 5' – 6' Korean Fir tree is being ordered from Morrey's garden centre at Kelsall at a cost of around £25. A string of 200 Christmas lights has been purchased.**

*Residents present at the meeting expressed the wish for a second Christmas tree in Chapel Street.*

**35. Any Other Business.**

*A resident has started a keep fit class in the Linnards Lane Playing Field. This was noted.*

**The meeting ended at 9. 26pm**

*Naomi Morris  
Parish Clerk  
7.10. 14*