



**MINUTES OF THE MEETING OF WINCHAM PARISH COUNCIL HELD ON WEDNESDAY 15 JUNE 2016
at 7.30 PM AT WITTON ALBION**

Present:

Parish Councillors: I Parr, S Henshall, A Makepeace, K Barker, D May, D Pugh and D Turner

Cllr N Wright

Parish Clerk: N Morris

PCSO Hambleton

No concerns were expressed during the public forum.

1. Apologies for absence

Apologies had been received from Cllr F Smith, R Casson, B Cooke and D Cooke and from Ward Cllrs Hammond and Gibbon

Resolved to accept the apologies.

Proposed: Cllr Barker

Seconded: Cllr Makepeace

2. Declarations of any

(a) disclosable pecuniary interests or

(b) other disclosable interests

As are required under Chapter 7 of the Localism Act 2011.

No declarations were made.

3. Minutes of the Parish Council Meeting on Wednesday 18 May 2016.

Resolved that the Minutes for the meeting held on Wednesday 18 May 2016 be confirmed as a correct record.

Proposed Cllr Henshall

Seconded Cllr Barker

4. Matters Arising from Previous Meeting.

No reports were received.

5. Report from the Unitary Councillor

The Marbury Neighbourhood Plan is progressing and this would probably cost Wincham PC around £600 if it chooses to become involved. The overall cost of a Neighbourhood Plan is approximately £12,000.

The Urban Village may now be moving ahead.

6. A report was received from PCSO Hambleton.

- i. One resident was found possessing cannabis.*
- ii. There has been one dispute between neighbours.*
- iii. Several residents have been spoken to in relation to parking inconsiderately.*
- iv. A new Pizza Evening for young people is to be held the evening before the school fayre.*

7. The current situation and future plans for the Black Greyhound site were discussed. Nothing had apparently changed, although it was thought that a bat survey had been conducted on the site.
8. The issue of buses serving Wincham was discussed and it was noted that there is a current timetable of buses every two hours. Residents were encouraged to use this to demonstrate its need.

A free bus will stop in Wincham, taking passengers to the Cheshire Show.

9. It was noted that there is currently a review of mobile library services and that the proposal is to cut the service for Ashwood Park. The clerk was asked to contact Ashwood Park to alert them to this.

10. Consideration of possible s106 agreement funds was postponed to the next meeting.

11. Detailed consideration of the annual ROSPA inspections for the Linnards Lane and Chapel Street Playing Fields will be handled by the Grounds Maintenance Working Party.

Resolved that the railings on the Linnards Lane Playing Field boundary be painted by volunteers.

Proposed Cllr Makepeace

Seconded Cllr Barker

12. Consideration was given to the relationship between the Grounds Maintenance Working Party, the Friends of Linnards Lane Playing Field and the Parish Council.

Resolved that the constitution of the Friends group be amended and that a public meeting for the Friends group be held on 6 July at 7.30pm

Proposed Cllr Makepeace

Seconded Cllr Barker

13. Sub-Committees and Working Parties

- A. In order to be able to consider a draft remit for working parties and committees it was

Resolved that the lead councillor on each committee or working party should provide a draft remit for the next Parish Council meeting.

Proposed Cllr Makepeace

Seconded Cllr Barker

- B. No sub-committees were expected to meet before the next Council Meeting. There were no reports from working parties.

- C. As a first step to considering the composition and remit of the sub-committees and working parties as part of an annual audit of the same a lead councillor was agreed for each group or sub-committee. Consideration was also given as to whether any of these groups or sub-committees should be disbanded.

*i. **The Planning Sub-Committee:***

The Planning Sub-Committee is a Permanent Sub-Committee.

The remit of the Planning Sub-Committee is:

To consider matters relating to planning within the locality and to make decisions on behalf of the Parish Council with those decisions being brought back to the full Council for retrospective ratification.

The Permanent Members of the Planning Sub-Committee are Cllrs Makepeace, Barker, Pugh, Parr, and Turner.

Lead Councillor Cllr Barker

*ii. **The Finance Sub-Committee:***

The Finance Sub-Committee is a Permanent Sub-Committee, although it normally only meets once a year.

The remit of the Finance Sub-Committee is:

To calculate the draft annual Budget and Precept for the Parish Council and to refer back to the full Council for all decisions.

The Finance Sub-Committee Cllrs Dee Cooke, Brian Cooke, Pugh, Barker, Casson, Henshall, Parr and Turner.

Lead Councillor Cllr Parr

iii. The Personnel Sub-Committee:

The Personnel Sub-Committee is an Ad hoc Sub-Committee.

The remit of the Personnel Sub-Committee is:

To handle all matters relating to staffing and employment, including disciplinary and grievance issues, illness, recruitment and dismissal, with those decisions being brought back to the full Council for retrospective ratification.

The Members of the Personnel Sub-Committee are Cllrs Barker, Parr, Henshall, May, Pugh and Turner.

Lead Councillor Cllr May

iv. The Grounds Maintenance Working Party:

The aim of the Grounds Maintenance Working Party was to research the options and avenues available to the Council for facilities and maintenance issues at the Linnards Lane Playing Field and the Chapel Street Playing Field.

Membership of the Grounds Maintenance Working Party is currently Cllrs Barker, Turner and Pugh and Mrs Brenda Yates. A Working Party does not have a minimum number of members in order to be quorate.

Lead Councillor Cllr Barker

v. The Communication Working Party:

The Communications Working Party commissions and gathers articles for the Wincham Word newsletter and arranges its distribution around the village.

No formal remit, nor review, is necessary for the Communications Working Party.

Membership of the Communications Working Party is currently Cllrs Makepeace, Henshall, May and Casson. A Working Party does not have a minimum number of members in order to be quorate.

Lead Councillor Cllr Henshall

vi. The HS2 Working Party:

The HS2 Working Party monitors developments on the proposed HS2 route and attends meetings on the same on behalf of the full Council and regularly reports back to full Council for all decisions.

No formal remit, nor review, is necessary for the HS2 Working Party.

Membership of the HS2 Working Party is currently Cllrs Parr, May and Casson. A Working Party does not have a minimum number of members in order to be quorate.

Resolved to abolish this working party

Proposed Cllr Barker

Seconded Cllr Henshall

vii. The Defibrillator Working Party:

The aim of the Defibrillator Working Party is to research the options and avenues available to the Council for the installation of a Defibrillator in the village.

No formal remit, nor review, is necessary for the Defibrillator Working Party.

Membership of the Defibrillator Working Party is currently Cllrs Makepeace, Barker, Turner, Pugh, D Cooke and Casson. A Working Party does not have a minimum number of members in order to be quorate.

Resolved to abolish this working party

Proposed Cllr Barker

Seconded Cllr Turner

viii. ***The Picnic in the Park Working Party:***

The aim of the Picnic in the Park Working Party is to make plans and arrangements for the Picnic in the Park to be held in the Linnards Lane Playing Field.

No formal remit, nor review, is necessary for the Picnic in the Park Working Party. Membership of the Picnic in the Park Working Party is currently Cllrs Makepeace, Henshall, Parr and Casson. A Working Party does not have a minimum number of members in order to be quorate.

Resolved to abolish this working party

Proposed Cllr Turner

Seconded Cllr Makepeace

ix. ***The Event for Volunteers Working Party:***

The aim of the Event for Volunteers Working Party is to make plans and arrangements for an event to be held to honour and thank volunteers who have helped in the village.

No formal remit, nor review, is necessary for the Event for Volunteers Working Party

Membership of the Event for Volunteers Working Party is currently Cllrs Makepeace, May, Henshall and Casson. A Working Party does not have a minimum number of members in order to be quorate.

Lead Councillor Cllr May

x. ***The Best Kept Garden Competition Working Party:***

The aim of the Best Kept Garden Competition Working Party is to make plans and arrangements for the Best Kept Garden Competition on behalf of the Parish Council.

No formal remit, nor review, is necessary for the Best Kept Garden Working Party. Membership of the Best Kept Garden Competition Working Party is currently Cllrs Makepeace, Smith, Henshall, May, Parr and Casson. A Working Party does not have a minimum number of members in order to be quorate.

Resolved to abolish this working party

Proposed Cllr Barker

Seconded Cllr May

xi. ***The Best Wildlife Garden Competition Working Party:***

The aim of the Best Wildlife Garden Competition Working Party is to make plans and arrangements for the Best Wildlife Garden Competition on behalf of the Parish Council.

No formal remit, nor review, is necessary for the Best Kept Garden Working Party. Membership of the Best Wildlife Garden Competition Working Party is currently Cllrs Makepeace, Henshall, May, and Casson and Mrs Brenda Yates. A Working Party does not have a minimum number of members in order to be quorate.

Lead Councillor Cllr Makepeace

xii. ***The Village Photography Competition Working Party:***

The aim of the Village Photography Competition Working Party is to make plans and arrangements for the Village Photography Competition on behalf of the Parish Council.

No formal remit, nor review, is necessary for the Village Photography Competition Working Party.

Membership of the Village Photography Competition Working Party is currently Cllrs Makepeace, Smith, Henshall, Parr and Casson. A Working Party does not have a minimum number of members in order to be quorate.

Resolved to abolish this working party

Proposed Cllr Barker

Seconded Cllr Makepeace

14. Events

- i. The cancellation of the Picnic in the Park because of adverse weather conditions was noted.
- ii. An appeal to all volunteers was made to attend the Community Pride Competition meeting on 27 June.

15. Linnards Lane Playing Field:

To note the responsibility for inspections:

25/4/2016	Cllr Makepeace
23/5/2016	Cllr Pugh
20/6/2016	Cllr Casson
25/7/2016	Cllr Parr
22/8/2016	Cllr Henshall
26/9/2016	Cllr May
24/10/2016	Cllr Barker

Inspections sheets are required for each individual week. Inspection sheets may be scanned and sent to the clerk at winchampc@talktalk.net or sent by post to 22 Churchfields Bowdon WA14 3PJ.

16. A new wooden board near the Rayner's Corner junction was considered.

Resolved that an official letter be written to the Pickmere Methodist Church asking that they do not pin notices to the oak tree on Rayner's Corner.

Proposed Cllr May

Seconded Cllr Makepeace

Resolved to hold further consideration of a noticeboard for Rayner's Corner in abeyance for 3 months

Proposed Cllr Turner

Seconded Cllr May

17. Village Communication:

- i. It was agreed that the print run for the next newsletter be increased from 1000 to 1100.
- ii. The Chairman and Vice Chairman details need to be updated on the village website.
- iii. A brief update on the arts and performance around the Wincham area was given.
- iv. Plans for a discotheque or other events for young people in the village was postponed to the next meeting.

18. Accounts:

A. The following payments were considered:

- i. Northwich Town Council for maintaining the Linnards Lane and Chapel Street playing fields
Invoice number 1867 dated 31.5.16 £319.50
VAT £63.90 £383.40
- ii. Donation to Pickmere and Wincham Old Friends Club £300.00
- iii. A cheque made payable to Cllr Henshall to form the budget for the Event to be held to honour volunteers within the village £300.00
- iv. A cheque made payable to Cllr Henshall to form the budget for the Picnic in the Park £100.00
- v. Clerk salary for June 2016 35 hours @ £10.30/hour £360.50

Resolved to hold approve and pay these accounts.

Proposed Cllr Barker

Seconded Cllr May

vi.	To note Current Net Balances:	
	Current Account as at 3.6.2016	£200.00
	Business Reserve Account 1. as at 3.6.2016	£45,162.15
	Business Reserve Account 2. as at 4.4.2016	£11,994.22

vii. **Annual audit – The papers annual return was inspected and noted and approved.**

Resolved to hold approve and complete the Annual return for Wincham Parish Council.

Proposed Cllr Barker

Seconded Cllr May

viii. **Correspondence**

The following correspondence was noted:

- i. E mail enquiry about use of Pickmere Lake.
- ii. E mail enquiry over whether there are any vacancies on the Parish Council

The public meeting was declared over at 9.00pm.

ix. **Any Other Business.**
AGENDA PART 2

The remainder of the agenda will be taken in closed session not open to the public or press and will relate to updating personnel matters.

Pending Issues

- 1. *The DONG installation***
- 2. *The Urban Village.***
- 3. *Low water pressure in the village.***
- 4. *A possible banner against HS2..***
- 5. *Cutting back of hedges to improve road safety***
AGENDA PART 2

Naomi Morris
Parish Clerk
10.7.2016