

# WINCHAM PARISH COUNCIL

MINUTES OF THE MEETING OF WINCHAM PARISH COUNCIL HELD ON WEDNESDAY 20 MARCH 2013 AT 7.30 PM IN WINCHAM COMMUNITY CENTRE

**Present:**

**Parish Councillors:** P O'Halloran, K Barker, D Cooke, B Cooke, I Parr, A Makepeace, D Pugh, R Casson and L Moss.

**Parish Clerk:** N Morris

**PCSO:** P Hambleton

**Emma Rigby of the press**

**Members of the public**

No concerns were expressed during the public forum.

**1. Apologies for absence**

*Resolved to accept apologies from Councillors D Turner and, F Smith, Ward Councillor M Byram N Wright and D Hammond*

*Proposed: Cllr Barker*

*Seconded: Cllr Pugh*

**2. Declarations of any**

**(a) disclosable pecuniary interests or**

**(b) other disclosable interests**

**As are required under Chapter 7 of the Localism Act 2011.**

- i. Cllr O'Halloran declared a disclosable interest in Item 8.
- ii. Cllr Pugh declared a disclosable interest in Item 8.
- iii. Cllr Barker declared a disclosable interest in Item 8.
- iv. Cllr Casson declared a disclosable interest in Item 10.

**3. Request for Dispensation**

- i. The Clerk invited any members who had a Disclosable Pecuniary Interest in any items on the agenda to provide her with an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting.

*No applications were received.*

**4. Minutes of previous to the meeting**

*Resolved that the Minutes for the meeting held on 20 February 2013 be confirmed as a correct record:*

*Proposed Cllr Pugh*

*Seconded Cllr Barker*

**5. Matters Arising from Previous Meeting.**

The Clerk reported:

- i. Pickmere Lake  
The Northwich Guardian have publicised the story.
- ii. Badges for Councillors  
ChALC have promised to give advice on this.
- iii. Chapel Street

The CW&C officer is back at his desk. He is reissuing the formal Notice to bring the property up to an acceptable state because of fears that the courts would hold there was not good service of the previous Notice.

- iv. **Recycling for Schools**  
A reply has been received from CW&C informing us that there are no provisions for collecting paper for recycling from schools. It is for schools to make private arrangements.
- v. **Training for inspections on the playing fields**  
Northwich Town Council is still considering our request for informal training for our councillors.

**6. The following reports were received from the Unitary Councillors:**

*No Unitary Councillors were present.*

**7. Consideration of the safety issues on Linnards Lane and a request from Mr Richard Fryer of Home Farm for an extension of the 30mph zone and for "cattle crossing signs".**

*Resolved: To write to CW&C to press for an extension of the 30mph zone up to the barn conversion on the left on Linnards Lane and in addition for the installation of a "cattle crossing" sign.*

*Proposed Cllr Barker*

*Secoded Cllr Parr*

**8. Discussion of the present situation and the future of the land off Linnards Lane.**

A meeting has taken place with residents. Plans have been drawn up and these are going to be sent to Mr Gubay. Depending upon the response, there could then be a meeting with the residents, allotments and Parish Council. Cllr O'Halloran would represent the PC, and would resign from the allotment society.

**9. Discussion of**

**i. The staging of a litter pick in Wincham;**

There is an unacceptable level of litter in the village. A litterpick will be organised for the afternoon Sunday 16 June 2013. Everyone is welcomed. The date will be advertised in the Wincham Word. The Clerk was asked to request litterpickers etc from CW&C.

**i. Whether any action can be taken to reduce dog fouling in Wincham.**

Dog fouling is a problem throughout the village and in the playing fields in particular. A Councillor suggested that portion of the field off Keats Lane could be used for dog exercising. It was commented that this would not prevent fouling by irresponsible dog owners. The Clerk was asked to request CW&C to take action against irresponsible dog owners and whether they could provide dog bags. It was suggested that a home-made flag could be inserted into each dog mess. This approach had been found to be effective in other parishes. An alternative strategy would be to use spray paint to highlight the messes.

**10. Discussion of the Wincham Primary School Summer Fayre:**

**i. The invitation from the PTA to take out an advertisement in the Summer Fayre Programme, as in previous years (£100)**

*Resolved: to donate £100 to the PTA for the Summer Fayre.*

*Proposed: Cllr Barker*

*Secoded: Cllr B Cooke.*

**ii. The invitation from the PTA for the Parish Council to have a stall at the Summer Fayre for their use generally and in particular to cover any issues regarding HS2.**

*This matter was postponed for discussion until the next meeting.*

**11. The absence of PCSO Hambleton was noted.**

**12. Consideration as to whether WPC should fund additional pizza evenings or other sessions for local young people.**

*Resolved: The Parish Council would sponsor two evenings (£300) and then other companies could pay for others.*

*Proposed Cllr Casson  
Seconded Cllr Barker*

**13. Consideration as to whether an approach should be made to Emery to fund a storage shed for youth equipment and theatrical lighting etc and where such a shed could be sited.**

Wincham Primary School owns the land next to the Community Centre. The Clerk was asked to the school to investigate whether they would support the creation of a shed for storage of the items for youth evenings and theatrical productions. Potentially, the school could also use the shed. The Parish Council would arrange funding.

**14. Consideration of the Christmas Lights Competition.**

Concern was expressed over whether the competition was being used to advertise an outside interest. Was it a Parish Council competition or was it a private competition? Some councillors supported the lights completion, some did not. Lights can make the village more festive and can make people take more pride in the village. Overall it was felt that the competition should continue, under the direction of the Parish Council, under the Christmas Tree Working Party.

**15. An update was given on the Neighbourhood Development Plan.**

*Consideration of this matter was postponed to the next meeting.*

**16. An update was given from WCC representative.**

*There was to be a Community Centre meeting the following week. There are plans for improvements for access and use by disabled people.*

**17. Sub-Committees:**

- i. No sub-committee meetings were planned before the next Council Meeting.
- ii. The Christmas Tree Working Party reported that their deliberations were continuing.
- iii. The Linnards Lane Playing Field Working Party investigating the viability of a toddler area reported that their considerations were continuing and progress is being made.
- iv. The HS2 Working Party reported that their considerations were continuing and progress is being made.

**18. Consideration of proposed changes to the existing Financial Risk Assessment for Wincham Parish Council.**

*Resolved: to approve adoption of the amended Financial Risk Assessment for Wincham Parish Council*

*Proposed Cllr Barker*

*Seconded Cllr Makepeace*

**19. Consideration of approval of the new Wincham Parish Council Governance and Administration Documents.**

*Resolved: to approve adoption of the new Wincham Parish Council Governance and Administration Documents*

*Proposed Cllr Parr*

*Seconded Cllr Casson*

**20. Consideration of approval of the new Wincham Parish Council Risk Assessment Document.**

*Resolved: to approve adoption of the new Wincham Parish Council Risk Assessment Document*

*Proposed Cllr Barker*

*Seconded Cllr Makepeace*

**21. Consideration of approval of the new standard Health and Safety Document for use by Wincham Parish Council.**

*Resolved: to approve adoption of the new standard Health and Safety Document for use by Wincham Parish Council.*

*Proposed Cllr Casson*

*Seconded Cllr Parr*

**22. Consideration of holding the next meeting of Wincham Parish Council on 24 April 2013, rather than 17 April, due to the absence of the Clerk.**

*Resolved: to hold the next meeting of Wincham Parish Council on 24 April 2013*

*Proposed Cllr Barker*

*Seconded Cllr Makepeace*

**23. Linnards Lane Playing Field:**

- i. New inspection sheets for the playing fields were circulated and the Clerk received completed inspection sheets of the playing fields for the last month.
- ii. Consideration was given as to how to effect the repairs recommended by Northwich Town Council in their inspection reports.  
The Clerk was asked to write to Northwich Town Council for a quote for repairs to the play equipment.

**24. Village Communication:**

- i. It was reported that work is continuing on the new village notice board;
- ii. Work will begin on the spring edition of the newsletter shortly and so all articles are now requested, but the Clerk does not expect to finalise the edition until the end of April, due to her holiday and the work necessary preparing for the annual audit. The deadline for receipt of material is 13 April.
- iii. No changes were reported to the village website.
- iv. An update was given on the Rural Arts Network. During the Easter weekend the Community Centre will be hosting *Handbag, The Musical*. People will be coming from the Wirral and Blackpool etc, only 8 people from the village so far are coming to the production. The show has been advertised on the radio, and in the Northwich Guardian. Planning to put up 2 banners – one on the railings of the school and one elsewhere. Annie will write something in the Wincham word about how good the show is.

**25. Planning:**

- a. No permissions granted since the February meeting.
- b. No permissions refused since the February meeting.

**c. Consideration of the Council's responses to the current applications:**

**i. 13/00470/FUL**

PROPOSAL: Phased B1, B2 and B8 development to include new production/storage facility and company head offices.

LOCATION: Land Rear of Swan House Wincham Lane Wincham Northwich

*Resolved: No objection*

*Proposed Cllr Barker*

*Seconded Cllr Pugh*

**ii. 13/00834/EXT**

PROPOSAL: Extension of time to implement planning permission 10/00882/FUL for Renewal of planning permission 07-1663-FUL - Two storey side extension with dormers to front and rear, front porch and lean-to single storey rear extension

LOCATION: Rose Farm Church Street Wincham Northwich

*Resolved: No objection*

*Proposed Cllr Barker*

*Seconded Cllr Pugh*

**iii. 13/00756/OUT**

PROPOSAL: Erection of one dwelling/dormer bungalow

LOCATION: Land Adjacent To Holmfield Linnards Lane Wincham Northwich

*Resolved: Object. It is green belt.*

*Proposed Cllr Barker*

*Seconded Cllr Parr*

iv. **12/03246/FUL**

PROPOSAL: Erection of 2 Storage Warehouses, one with associated Amenity Block. Extension to existing Access Road & additional hard standing. Re-routing of existing Public Right of Way (PRoW) around the site inside the existing boundary and the erection of a Security Fence between the new route of the PRoW and the Site at Northwich Victoria Football Club, Victoria Stadium, Wincham Avenue, Wincham, Northwich, Cheshire CW9 6GB

LOCATION: Land Adjacent To Holmfield Linnards Lane Wincham Northwich

*This will be heard at the Strategic Planning Committee on Thursday 21 March 2013. (Wincham PC did not object.)*

**26. Accounts:**

i. *Resolved : to authorise the payments below:*

*Proposed Cllr Barker*

*Seconded Cllr Pugh*

1. Northwich Town Council invoice 044 dated 1.2.2013	£197.40
2. Northwich Town Council invoice 045 dated 1.3.2013	£197.40
3. Wincham Community Centre: extended hours in Clubroom for the HS2 forum on 20 February	£6.85
4. St John The Evangelist Church Lostock Gralam (donation for the churchyard)	£250.00
5. Payment already approved for hire of Community Centre for PCSO's pizza night (payable to the Community Centre)	£49.00
6. Clerk's salary for March 2013	£305.94

ii. *Resolved: to note Current Net Balances.*

*Proposed Cllr Pugh*

*Seconded Cllr Barker*

Business Reserve Account as at 1.3.13:	£9,272.70
Bonus Saver Account as at 1.3.13	£5,781.53
Current Account as at 1.3.13	£200.00

**27. Correspondence**

*Resolved: to note the following correspondence:*

*Proposed Cllr Pugh*

*Seconded Cllr Makepeace*

- i. Letter dated 8.3.2013 from Mrs Dockney.  
Concern was expressed that the Parish Council does not currently have a member living near Chapel Street. The Clerk was asked to write to Mrs Dockney asking if she knew of anyone who would be interested in standing for the Parish Council.
- ii. Letter dated 28.2.2013 from Fairhurst Property Services.

**28. Any Other Business**

- i. Cllr Cooke mentioned the possibility of having Memorial Hearts on the Wincham Christmas tree. The matter was referred to the Christmas Tree Working Party.

- ii. A Councillor asked about buses serving Wincham. Over Easter no buses are scheduled. The bus services are not provided by CW&C, but it was agreed to put the matter on the agenda for the next meeting.

**Members Note:** The next Parish Council meeting will be held on **24 April 2013 at 7.30 pm** in the Community Centre.

*The meeting closed at 9.45pm.*

*Naomi Morris  
Parish Clerk*